

BYE-LAWS

AND

REGULATIONS

MADE BY

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

With respect to the Management of the

CEMETERIES

**provided by them, and Charges for the use of
the same**

2001

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CEMETERIES AND BURIAL GROUNDS

RULES AND REGULATIONS

1. **Provision of Cemeteries**

The Cemeteries situate at Station Road, Hugglescote, Broom Leys, Coalville, the Burial Grounds at Church Lane, Whitwick, and London Road, Coalville (hereinafter generally referred to as "Cemeteries"), are provided for the use of persons either resident within or outside the Coalville un-parished areas and are shown and described on the plans deposited to the Council Offices.

2. **Definitions**

"The Authority" means the North West Leicestershire District Council. "Resident" means a person habitually resident or domiciled in the District at the time of death. "Any person" means, unless otherwise specifically mentioned, a resident only. "In rotation" means that next available grave space in line with the last grave space used for an interment in respect of which no additional charge was made for choice, or elsewhere at the discretion of the Authority. The word "memorial" includes any headstone, monument, kerb, vase, tablet, footstone or other erection on which there is or is proposed to be placed any inscription or lettering.

3. **Sections**

The Cemeteries are divided into Sections "A", "B" and "C", lawned and Children's Sections.

4. **Notice of Interment**

Not less than forty eight hours previous notice, in the case of an interment in an earthen grave and in a time to be agreed in the case of an interment in a vault or brick grave (both exclusive of days on which the Council Offices are closed to the Public) must be given to the Clerk of the Authority at the Council Offices, Coalville. The notice shall be on the form provided by the Authority. The Certificate for disposal of the Coroner's Order for Burial must be delivered to the Clerk of the Authority at least two hours before the time arranged for the interment and for the burial of a stillborn child, there must be delivered a written Certificate signed by the Registrar of Births and Deaths. No interments are allowed on Christmas Day, Good Friday or Bank Holidays. Interments on Saturdays and Sundays will be permitted on payment of a special fee.

5. **Interment Fees**

The table of Fees, Payments and Sums as approved in respect of the Burial Grounds shall apply to all the Cemeteries. Fees must be paid to the Authority at the time of giving notice or making an application.

Fees are to be trebled for the burial of a deceased person from outside the Coalville un-parished areas. This rule will apply regardless of whether or not the grave plot has been previously purchased.

6. Hours of Burial

No burial shall take place before 10.00 am or after 2.30 pm during winter months (December to February) and 4.00 pm during summer time. The time given in the Notice of Interment is to be that of burial at the Cemetery.

7. Purchase of Graves, Selection etc

Any person (whether resident or non-resident) may purchase the exclusive right of burial in any grave space in any portion of the Cemeteries and may select the situation of the grave space on payment of the additional fee for choice of site, subject to the approval of the Authority. In cases where no fee is paid for choice of site, the Authority will choose the grave space next in rotation, or elsewhere, at its discretion. No interment will be permitted in a new grave in Section "A" or Section "B" unless the exclusive right of burial has been purchased. Where there has been an interment in an unpurchased grave in Section "A" or Section "B", the Council may, at its discretion, permit further interments in such grave without requiring the exclusive right of burial to be purchased.

8. Lawned Sections

Lawned sections are provided within Broom Leys and Hugglescote Cemeteries. The first two rows only are to be used in accordance with the Council's previous rules and regulations within Hugglescote Cemetery. All other rows within the new section at Hugglescote and Broom Leys will be solely used as a lawned section.

9. Unpurchased Graves

The Authority shall have the right at any time to re-open an unpurchased grave for further interments, but re-opening shall not normally take place after the first interment until a period thereafter of five years has elapsed.

10. Undisturbed Earth

When more than one body is interred in any grave, a layer of earth not less than six inches (150 mm) thick shall be left undisturbed above the previously buried coffin, except in cases of two interments at the same time.

11. Vaults

No body shall be buried in any vault or walled grave unless the coffin be separately entombed in an airtight manner, that is, by properly cemented stone or brickwork which shall be never disturbed.

12. Memorials

Applications to erect memorials, in whatever form, together with the proposed inscription, must be submitted to the Council on the form provided for the purpose,

together with drawings (in duplicate), showing dimensions, and sanctioned before the work is commenced. The inscription must include the number of the grave space.

13. Right to Erect Memorials

No memorial will be permitted to be erected on any grave space in the Cemeteries controlled by the Authority unless the exclusive right of burial in such grave space has been purchased. Vases without inscriptions or lettering may be placed on any grave without prior approval.

14. Materials

All materials used for memorials must be of hard imperishable stone, composite stone, granite, marble or slate. No slate headstone shall be less than 2½ inches (65 mm) in thickness, and other stones shall be not less than 3 inches (75 mm) in thickness. The use of wooden crosses will only be permitted for the temporary marking of graves for a period not exceeding six months.

15. Kerbs

The size of kerbs shall be as follows:-

Hugglescote Cemetery:

| | | |
|---------------|-----|---|
| Adult's grave | ... | 7 ft 3 ins by 3 ft 3 ins (2.36 m by 1.00 m) |
| Child's grave | ... | 4 ft 6 ins by 2 ft 6 ins (1.37 m by 0.76 m) |

Broom Leys Cemetery:

| | | |
|---------------|-----|---|
| Adult's grave | ... | 7 ft 3 ins by 3 ft 3 ins (2.36 m by 1.00 m) |
| Child's grave | ... | 4 ft 6 ins by 2 ft 6 ins (1.37 m by 0.76 m) |

Whitwick Burial Ground

| | | |
|---------------|-----|---|
| Adult's grave | ... | 7 ft 3 ins by 3 ft 3 ins (2.36 m by 1.00 m) |
| Child's grave | ... | 4 ft 6 ins by 2 ft 6 ins (1.37 m by 0.76 m) |

London Road Burial Ground

| | | |
|---------------|-----|---|
| Adult's grave | ... | 7 ft by 3 ft (2.13 m by 0.91 m) |
| Child's grave | ... | 4 ft 6 ins by 2 ft 6 ins (1.37 m by 0.76 m) |

Kerbs for enclosing more than one grave space shall be 4 ft (1.21 m) wider for each additional grave space enclosed. The kerbs shall be laid to conform to the general slope of the ground and be not less than 6 ins (150 mm) high above the finished level of the adjoining ground. The kerb shall be not less than 3 ins (75 mm) thick below the bevel, if any, and shall be set on either (a) two grit stone or York stone slabs not less than 2 " (50 mm) thick each 3 ft 6 ins (1.06 m) long and 1 ft 6 ins (0.47 m) wide for a kerb on an adult's grave and 2 ft 9 ins (0.83 m) long and 1 ft (300 mm) wide for a kerb on a child's grave, or (b) on a concrete or York stone foundation under each kerb-stone of a size allowing for 1½" (37 mm) overall projection and of

not less than 2" (50 mm) thick. All kerbs are to be fitted together with suitable dowels and shall be securely cemented to the slabs.

No kerbs will be allowed within lawned sections.

16. The attended earth graves with or without headstones will have a maximum ungrassed area of 6 ft by 2 ft (1.83 m x 0.61 m).
17. The placing of stone chippings or gravel will only be permitted on fully kerbed graves.
18. No surrounds will be allowed on graves other than kerbsets made of hard imperishable stone, composite stone, granite or marble.
19. Headstones/Monuments

Every headstone must be provided with and let into or otherwise firmly fixed to a suitable substantial base, but the base need not necessarily be of the same material as the headstone.

Where a headstone and base combined is to be erected the headstone shall be not less than 1 ft 6 in (0.47 m) wide.

Monuments with bases shall be fixed on a slab of stone or reinforced concrete not less than 4 inches (100 mm) thick and 3 ft 6 ins (1.06 m) long and of a width at least equal to that of the bottom of the base. If a kerb is also provided the slab specified for carrying the monument may be adapted to support one end of the kerb.

20. Size of Memorials

The height of all memorials from ground level should not exceed 3 ft (0.91 m). the base shall not be less than 2 ft 9 ins (0.83 m) in length and 1 ft 6 ins (0.47 m) in width.

The height of all memorials in the Garden of Remembrance shall not exceed 2 ft (0.61 m). The base shall not exceed 2 ft (0.61 m) in length and 1 ft in width (0.31 m).

The grave space must be permanently etched at the base of the monument.

21. Repairs, Alterations, etc to Memorials

No hewing or dressing of memorials will be permitted within the Cemeteries, and mats, canvas or boards must be used to prevent damage to grass or turf when work in connection with erecting, dismantling or repairing memorials is being carried out. All such work when commenced, shall proceed from day to day until completed. All memorials are to be kept in repair by the owner, and if not repaired after due notice, may be removed by the Authority. Every memorial shall be erected and remain and be moved at the sole risk of the owner and the Council shall not be held responsible for any damage, however caused, which may occur at any time to such memorial.

22. Plants, Flowers, Ornaments, etc

The planting of flowers and plants is to be done only by or under the direction of the Sexton of the Cemetery. Artificial wreaths, wooden crosses, glass globes and unsightly ornaments, glass bottles, jars, jugs, etc, will be removed by the Authority. Flowers and plants on graves and vaults must be kept in order by the person responsible for the planting thereof and the Authority reserve the right to dig up and remove any plants and flowers at any time when in the opinion of the Authority the same have become unsightly or overgrown.

23. Admission to Public

The Cemeteries and Burial Grounds are open at all times but the Council reserve the right to close the Cemeteries one hour before sunset to 9.00 am in the morning.

Children under 14 years of age will not be admitted except under the care of a responsible person, and all visitors will be expected to keep on the gravel roads and walks, to refrain from touching the shrubs or flowers and to observe perfect decorum at all times.

Dogs will not be allowed to enter the Cemeteries.

Smoking is prohibited.

Admission will be refused to any person in a state of intoxication.

24. Cars and carriages accompanying funerals will be admitted into the Cemeteries when necessary. No others will be admitted except with the consent of the Authority.

25. Any person who shall do any wilful damage in the Cemeteries or commit any brawling or nuisance therein shall be liable to a penalty not exceeding £100 in accordance with Article 9 of The Local Authorities Cemeteries Order 1977.

These Regulations to operate as from _____