# MINUTES OF THE PARISH LIAISON MEETING

# WEDNESDAY, 6th SEPTEMBER 2017, 5pm – 7pm

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| **Attendance** | | |
| **Attendees**  Alison Wright, Heather Parish Council  Andrew Hogsden, Coleorton Parish Council  Arthur Granger, Ibstock Parish Council  Banton Glenys, Measham Parish Council  Barbara Granger, Ibstock Parish Council  Cathy Tibbles, Whitwick Parish Council  Chris Hills, Castle Donington Parish Council  Chris Miles, Packington Parish Council  Colin Manifold, Measham Parish Council  Dawn Roach, Measham Parish Council  Fiona Palmer, Castle Donington Parish Council  Jack Fargher, Ashby de la Zouch Town Council  Karen Turrell, Ellistown and Battleflat Parish Council  Michael Specht, Coleorton Parish Council  Nicola Burbidge Mullen, Belton Parish Council  Norman Williams, Belton Parish Council  Pat Thomas, Ashby Woulds Town Council  Paul Bailey, Normanton le Heath Parish Meeting  Peter Moult, Whitwick Parish Council  Ray Woodward, Whitwick Parish Council  Sam Lockwood, Long Whatton & Diseworth Parish Council  Steve Palmer, Hugglescote & Donington le Heath Parish Council  Trevor Pendleton, Kegworth Parish Council  Vic Whitehouse, Swannington Parish Council  Vicky Roe, Kegworth Parish Council  **Guests**  Anthony Parkes, East Midlands Ambulance Service  Banton Glenys, Measham Parish Council  James Broomfield, Neighbourhood Officer, East Midlands Airport, Leicestershire Police  Jan Shepherd, Heather Parish Council  Paul Coates, Waste Services Manager  **Officers**  Chris Brown, Stronger and Safer Team Manager  Daphne Robinson, Community Focus Officer  Emma Trahearn, Community Focus Team Leader (interim)  Gillian Squires, Community Focus Officer  **Apologies**  Andrea Robinson, Ashby Woulds Town Council  Brian Duncombe, Charley Parish Council  Gill Simkiss, Lockington cum Hemington Parish Council  Helen Foster, Charley Parish Council  Maureen Havers, Charley Parish Council  Paul Bailey, Normanton le Heath Parish Meeting  Paul Holliday, Charley Parish Council  Roger Caims, Charley Parish Council  Russel Johnson, Hugglescote and Donington le Heath Parish Council  Simon Weaver, Hugglescote and Donington le Heath Parish Council  Sue McKendrick, Ashby Woulds Town Council | | |
|  | **Detail** |  |
| 1. | **WELCOME AND INTRODUCTION**   * Chris Brown, Stronger and Safer Team Manager, standing in for Head of Service until new person is insitu, welcomed everyone to the meeting. John Richardson does send his regards. * PCC starting as we speak, information circulated after the meeting or present to Parish Clerks meeting – around new Policing changes in October. | **CB** |
| 2. | **PLANNING –** Ian Nelson, Planning Policy Team Manager  **Local Plan update**   * Chris Brown read out the presentation prepared by Ian Nelson. * Considered representations submitted to Inspector. Council’s response can be viewed on the website.   <https://www.nwleics.gov.uk/pages/local_plan_examination> |  |
| 3. | **UPDATE ON THE DRY RECYCLABLE PROCUIREMENT AND NEW GUIDANCE ON THE LITTER PICKING ON VERGES –** Paul Coates, Waste Services Manager   * Dry Recycling Bid – Leicestershire County Council are cost stop recycling credit payments to the District Councils which will result in the District Council to lose £1m from recycling income. The District Council has bid for our materials so have taken part in LCC procurement process. The bid is in but not confirmation as yet as to whether NWLDC are successful. ([Received notification that NWLDC have secured the recycling contract 11 September 2017](https://www.nwleics.gov.uk/news/2017/09/11/recycling_contract_secures_income_for_north_west_leicestershire_district_council)) * For years it has been tricky to pick litter along a number of North West Leicestershire rural roads due to road being too fast. HSE have issued guidance. Some authorities were closing roads to do litter picking but this is costly. The guidance gives good practical examples of what can be done on certain types of road. The Waste team have risk assessed 90% of routes and now some of the ‘no go’ areas can be litter picked safely. * ‘Barrow Man’ – one of NWLDC street cleansers has a dust cart operating in Coalville and Ashby and he tackles all things the mechanical sweeper cannot get to, he has received quite a few compliments. Currently the Barrow Man only currently operates in Coalville and Ashby due to logistics, if there is a particular need NWLDC can look at this or may be increase the frequency of litter picking. * Mapping system now in place so customers can report fly tipping incidents, able to pin point exactly where a fly tip is and the type so we can improve response times - [Report It link](https://www.nwleics.gov.uk/pages/report). * Kegworth PC have difficulty sourcing training for working at height, first aid etc. so if District Council do run courses would be very interested.   **ACTION –** to confirm if NWLDC are holding any training relevant for parish councils who have grounds staff.   * Belton PC asked if there was a road sweeper schedule parishes could log on to in order to be able to ask people to move cars. Paul Coates replied the issue is that mechanical sweepers are on a 6 weekly rota but these do get interrupted by weather, events etc. anything published would quickly become outdated. * Measham PC asked if the new guidance is specifically about litter picking as some railings on pavements are difficult to maintain/paint because of their situation on busy roads etc. Paul responded the guidelines are specifically for local authorities regarding litter picking and Parishes should refer to the ‘Red Book’ and Section 8. <https://starttraffic.uk/regulations> * New guidance could be filtered to community litter pickers, particularly for Measham PC. Useful reading as it does raise awareness of safety.   If there are particular problems or queries on the above please contact Claire Preston or Mick Hughes from the Street Cleansing Team on any of these issues - [streetcleaning@nwleicestershire.gov.uk](mailto:streetcleaning@nwleicestershire.gov.uk). | **ET** |
| 4. | **PARISH UPDATES**  **Out of the Ashes - Heather Parish Council – Jan Shepherd**.  Jan told the story of Heather village hall being vandalised and then set on fire losing a very valuable asset regularly used by the whole community. Through the Parish Plan (published in 2005) it confirmed the need for the venue.  Help was offer and initial information said it would take 15 years to have a new facility, in fact it took 13 years having looked at all possibilities for funding, e.g. funding fairs, considering what was viable to build and run afterwards and sustainable in Heather.  Plans were drawn up - the team at the District Council were very helpful and Wendy Jones (the then Community Focus Team Leader) gave the first grant towards the building, that was the first of many many grants. The money needed to build a village hall was huge; many possibilities were explored including Big Lottery, WREN, Coalfields Regeneration etc. etc. Masses of paperwork, working out and major frustrations, needs a lot of time and patience.  The group were support by a lady who worked for a Charitable Trust whose job was writing bids was a big help putting all bids in ‘bid speak’. Work began in August 2014 with £178,000 funds however there were a lot of extras that weren’t originally included that needed to be considered.  May 2015, the opening ceremony, with the Bishop of Leicester naming the hall after David Taylor, famous son of Heather. The total cost was £226,000 and Heather now has a beautifully equipped village hall.  Jan informed the group if you are determined enough you can get what your parish wants/needs.  Chris Brown reiterated community buildings are at the heart of our communities.  Thank you to Jan. |  |
|  | **Measham Parish Resilience Plan – Measham Parish Council - Cllr Glenys Banton**  Originally the idea came to Measham from one of their meetings in June last year. A response team was formed from members of the Parish Council and contacted John Brown who outlined the plan and sent a template, made recommendations and on the final visit had to talk through a pretend scenario. Emergency equipment is avialable through LLR Prepared <https://www.llrprepared.org.uk/prepared-communities/> .  Measham completed risk assessment covers; flooding, motorway accidents, gas leaks and explosions, power cuts, snow and water contamination. They have compiled a list of all the skills and resources and places of safety within the village.  The hope is that they never have to use this plan but it is in place. Thanks were given to the Deputy Clerk Anthea Booth for her involvement.  Thank you to Glenys. |  |
| 5. | **EAST MIDLANDS AMBULANCE SERVICE** – Anthony Parkes, Volunteer Community First Responder    Anthony informed the group part of his role is to assist the community with help and training for defibrillators.  Only 7% of people survive an out of hospital cardiac arrest although it can be up to 40% in other countries.    A typical defibrillator costs about £1000 plus £500 for the box.  As an EMAS referral the cost is reduced to £650 for the defibrillator and £335 for the box all plus VAT. The pads last for two years before needing replacements.   Training can be provided.    Anthony gave a demonstration on how to use the defibrillator and show you can’t do any harm.  Simple and safe to use and handbook will be distributed.    May need more than one in each village as you will only be asked to fetch it if you are within 500m of patient.  There is no charge for the training but the boxes do need wiring up for approximately £75.  Training is also given on how to recognise a cardiac arrest.    Defibrillators can be positioned inside buildings but then they are only accessible when the buildings are open although with the box it would be available 24/7 and will be linked to the Ambulance Service.    When an incident occurs you will always need to ring the ambulance service to get a code and you may be sent to get the defibrillator..  After the defibrillator has been used the crew will put in on the ambulance and the EMAS will find out who’s cabinet it is.  The handbook shows this process.  The defibs and cabinets will be checked regularly, every 3 years, pads might be out of date or batteries flat so part of the commitment is somebody has to look after it.  Thank you to Anthony. |  |
| 6. | **A GUIDE ON DRONES** - James Broomfield, Neighbourhood Officer, East Midlands Airport, Leicestershire Police  Presentation:  What is a Drone?  There is a very sizeable display of drones in Curry’s/PC World selling in the store, the small ones do come with camera, no need to have a license etc and therefore readily available for a small cost.  Causes for Concern  Obviously at the airport in contact with aircraft, terrorism problem at the moment and used to fly things into prisons. There may be issues with burglary as recently a person who was the victim had reported he had seen a drone over their property recently. A drone has been used at London City Airport to travel the length of the runway and person not traced. Recently someone was using a drone at Donington Park to film classic cars and got up to an altitude to cause concern at the airport.  Short video re purchasing a drone.  If anyone is concerned about a drone being used you should call 999 for immediate response but can ring 101 to report non urgent matters, you will be asked for details of concern, date, time etc. If possible take a photograph or recording.  Offences and Legalities   * Air Navigation Order (if in vicinity of an airport) * Public Order Act * Protection from Harassment Act * Sexual Offences Act * Terrorism Act * Breach of Peace   In summary; stay below 120m, do not fly near airports, observe drone at all times and stay 50m from people, enjoy responsibly.  For further info:  CAA.co.uk/USAS  DroneSafe UK  Information Commissioners Officer (Privacy)  On Thursday 5th October running Project Griffin based around counter terrorism awareness issues, the message being if you see a situation that you are not comfortable with who do you report it to. Free to attend and all welcome to apply. Details will be circulated.  Thank you to James |  |
| 7. | **DATES OF FUTURE MEETINGS** 4.45pm for 5pm start   * 29th November 2017 |  |