



SafeStick User Guide

To access your SafeStick

1. Insert Safestick into the USB drive.
2. Open “My Computer”
3. Open Safestick login (E:)
4. Open the Safestick application (look for the logo) 
5. Insert your password. Your SafeStick is now unlocked.
6. The Safestick drive will now pop up and you can access your documents.

To save to your SafeStick

1. Insert Safestick into the USB drive.
2. Open “My Computer”
3. Open Safestick login (E:)
4. Open the Safestick application (look for the logo) 
5. Insert your password. Your SafeStick is now unlocked.
6. Open the document to be saved
7. Click Save As – Safestick (G:)
8. Click Save
9. Remove Safestick