



# Planning & Development Preliminary Enquiry

## Formation of Vehicular Access and/or the Provision of a Hard Surface

We need some information from you in order for us to advise whether or not planning permission is required for what you intend to do. Please use this form to set out some brief details about your proposals.

For works in the public highway you may also need the consent of the County Highways Authority and you should contact them on 0116 305 2100.

Name	Tel. Number
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Your Address	Site Address (if different from your address)
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Email address:

1. Do you propose to form a new vehicular access or widen an existing access? Yes / No  
If NO, and your application relates **only** to the provision of hardstanding, go to question 7

2. Do you propose to form a new vehicular access or widen an existing access?  
Please specify .....

3. Is the site flat? YES/ NO

4. Would the formation of the vehicular access involve any changes in land levels?  
YES/ NO  
If Yes, please describe below or provide an illustrative diagram on the rear of this form.....  
.....

5. Would vehicular access be formed onto a classified road?  
YES/ NO/ NOT KNOWN (delete as appropriate)

6. Are you intending to erect any gates/walls/fences/planting as part of the proposal?  
YES/ NO

If yes, please provide details of their height and location on a sketch plan in the space below.

7. What is the total area of the proposed hard surface?

Square Metres.....

8. What materials would be used to provide the hard surface (please indicate if this is a porous material)?

9. Will run-off water be re-directed from the hard surface to a permeable or porous area? If Yes, please describe and sketch in the illustrative box below:

10. Please use the illustrative box below to sketch the location of the proposed hard surface in relation to the existing dwelling and the surrounding highway.

Please feel free to use this space to provide an illustrative sketch for Questions 4, 9 and/or 10 or attach a separate sheet.

**ALL SECTIONS MUST BE COMPLETED WITH ACCURATE INFORMATION. THE COUNCIL CANNOT BE HELD RESPONSIBLE IF MISINFORMED.**

Return the completed form to: Planning & Development, NWLDC, Council Offices, Coalville, Leicestershire, LE67 3FJ or [development.control@nwleicestershire.gov.uk](mailto:development.control@nwleicestershire.gov.uk). We will try to reply to your enquiry within 7 days, advising whether or not permission is required.