

LAPPC application form – to be completed by the operator

A The basics

A1 Name and address of the installation

SDI Displays Ltd			
Nanpantan Road, Copt Oak, Leicestershire			
Postcode:	LE12 9YE	Telephone:	0116 274 7040

A2 Details of any existing environmental permit or consent

(for waste operations, include planning permission for the site, plus established use certificates, a certificate of lawful existing use, or evidence why the General Permitted Development Order applies.)

None

A3 Operator details

(The 'operator' = the person who it is proposed will have control over the installation in accordance with the permit (if granted).)

Name: Mr Ashley Parr
Trading name, if different: SDI Displays Ltd
Registered office address: Nanpantan Road, Copt Oak, Leicestershire, LE12 9YE
Principal office address, if different:
Company registration number: 4335410

A4 Any holding company?

Is the operator a subsidiary of a holding company within the meaning of Section 1159 of the Companies Act 2006? If 'yes' please fill in details of the ultimate holding company.

Yes No

Name: Imagination Thirty Five Limited

Trading name, if different:

Registered office address: Nanpantan Road, Copt Oak, Leicestershire, LE12 9YE

Principal office address, if different:

Company registration number: 08858355

A5 Who can we contact about your application?

It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator; this can be an agent or consultant.

Name and position: Mr Ashley Parr, Operations Director, SDI Displays Ltd

Telephone: 07841 539768

Email: ashley.parr@sdidisplays.co.uk

B The installation

B1 Are you using powder coating, sherardizing or vitreous enamelling (dry) processes?

Yes No

B2 Why is the application being made?

New installation

Change to existing installation means it now needs a permit

B3 Site maps – please provide:

A location map with a red line round the boundary of the installation

Document reference: Farm building 1 plan v5

A site plan or plans showing where all the relevant activities are on site:

- a) Where the processing plant will be installed
- b) The areas and buildings/structures designated for materials and waste storage and the type of storage
- c) The conveyors and transfer points
- d) Any directly associated activities or waste operations.

To save applying for permit variations, you can also show where on site you might want to use for storage etc. in the future.

Document reference: Farm building 1 plan v5

B4 Are there any sites of special scientific interest (SSSIs) or European protected sites nearer than any of the following distances to the proposed installation?

0.5km for all other Part B activities

Yes No

If 'yes', is the installation likely to have a significant effect on the special scientific interest or European protected sites?

Yes No

If 'yes', please write on a separate sheet or enclose a relevant document explaining what the implications are for the purposes of the Conservation of Habitats and Species Regulations 2010

(see appendix 2 of Annex XVII of the [general guidance manual](#))

Document reference: _____

B5 Will emissions from the activity potentially have significant environmental effects (including nuisance)?

Yes No

If 'yes', please list the potential significant local environmental effects (including nuisance) of the foreseeable emissions on a separate document.

Document reference: _____

If 'yes', please enclose a copy of any environmental impact assessment which has been carried out for the installation under planning legislation or for any other purpose.

Document reference: _____

C The details

C1 Does your installation have abatement equipment, with external discharge points?
[informs Table 1, condition 6]

Yes No

If no, please go to C2.

If yes, please mark all external emissions points on a plan to be provided with the application form:

Document reference: _____

If yes, what kind of abatement equipment is in place?

- a) Wet scrubber *(tick all that apply)*
b) Bag filtration plant
c) Cyclones
d) Other –

If yes, for any of your abatement equipment, is there an airflow of:

[informs Table 1, condition 6]

- a) Under 50m³/minute: *(tick all that apply)*
b) Over 50m³/minute:

C2 Does your installation have pickling plant using hydrochloric acid?
[informs Table 1, conditions 2 & 6]

Yes No

If yes, do you have direct injection of steam into hydrochloric pickling baths?

Yes No

C3 Do you have continuous monitors to show compliance with any numerical limit in Table 1 of the simple permit?
[informs Table 1 & condition 7]

Yes No

If yes, do the continuous monitors have alarms which are:

- a) Visible? *(tick all that apply)*
b) Audible?
c) Record a trend output?
d) Alarm activation recorded automatically?
e) Is a trigger level set? Yes No

If so, at what percentage of the emission limit is the value set?%

C4 How do you clean jigs?

[informs condition 2]

- a) Use of curing oven (tick all that apply)
- b) Use of separate, dedicated oven
- c) Use of chemical-based process

If so, please describe: _____

d) Use of mechanical process:

If so, please describe: _____

e) Other, please describe: Send externally to be stripped

C5 Do you control and record oven temperatures?

[informs condition 2]

Yes No

C6 Will your process produce any dusty material or dusty waste? *[informs condition 5]*

Yes No

If no, go to C8.

If yes, how will dusty material/dusty waste be contained?

- a) Bagged (tick all that apply)
- b) Lidded containment
- c) Other – please specify: _____

C7 Will any dusty materials/dusty waste be stored externally?

[informs condition 5]

Yes No

If yes, facilities will be provided to store dusty waste externally?

- a) Covered storage area for bagged dusty materials (tick all that apply)
- b) Lidded containment for loose dust

Please describe how loose dust is transferred from the source of loose dust to the storage area for loose dust:

c) Other, please specify: _____

C8 Do you have environmental management procedures and policy?

[informs condition 1, 2, 8, 9, 10]

Yes No

D Anything else?

Please tell us of anything else you would like us to take account of:

Document reference: _____

E Application fee

You must enclose the [relevant fee](#) with your application.

If your application is successful you will also have to pay an annual subsistence charge, so please say who you want invoices to be sent to.

Name and position: Mr Ashley Parr, Operations Director

Telephone: 07841 539768

Email: ashley.parr@sdidisplay.co.uk

F Protection of information

F1 Any confidential or national security information in your application?

If there is any information in your application you think should be kept off the public register for confidentiality or national security reasons, please say what and why. General guidance manual chapter 8 advises on what may be excluded. *(Do not include any national security information in your application. Send it, plus the omitted information, to the Secretary of State or Welsh Ministers who will decide what, if anything, can be made public.)*

Document reference : _____

F2 Please note: data protection

The information you give will be used by the Council to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- Consult with the public, public bodies and other organisations
- Carry out statistical analysis, research and development on environmental issues
- Provide public register information to enquirers
- Make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- Prevent breaches of environmental law
- Investigate possible breaches of environmental law and take any resulting action
- Offer you documents or services relating to environmental matters
- Respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- Assess customer service satisfaction and improve our service

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

F3 Please note: it is an offence to provide false information

It is an offence under Regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:

- Make a false statement which you know to be false or misleading in a material particular
- Recklessly make a statement which is false or misleading in a material particular
- Intentionally to make a false entry in any record required to be kept under any environmental permit condition
- With intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition

If you make a false statement:

- We may prosecute you
- If you are convicted, you are liable to a fine or imprisonment (or both)

G Declarations A and B for signing, please

These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all parties should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.

Declaration A: ~~I/We~~ certify

EITHER As evidence of ~~my~~our competence to operate this installation in accordance with the EP Regulations, no offences have been committed in the previous five years relating to the environment or environmental regulation.

OR The following ~~offences~~ have been committed in the previous five years which may be relevant to ~~my~~our competence to ~~operating~~ this installation in accordance with the regulations:

Signature: Alan Name: Mr ASHLEY PARR
Position: ops Director Date: 12/2/19

Declaration B:

~~I/We~~ certify that the information in this application is correct. ~~I/We~~ apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) ~~I/we~~ have supplied.

(Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)

Signature: Alan Name: Mr ASHLEY PARR
Position: ops Director Date: 12/2/19

Signature: _____ Name: _____

Position: _____ Date: _____

Signature: _____ Name: _____

Position: _____ Date: _____

Ashley Parr

From: Stuart Phillips <stuartp.dpl@hotmail.com>
Sent: 15 January 2019 15:11
To: Ashley Parr
Subject: FW: Permit form for powder coat usage
Attachments: Application - Powder Coating.doc; copy of LAPPC fees and charges 2018.PDF; PG Note Powder Coating.PDF

Follow Up Flag: Follow up
Flag Status: Flagged

Ash

Email from Charnwood Council below and application form attached for completion along with an example application form and guidance notes on completing form.

The application fee has to be submitted at the same time as the application forms and supporting documentation (note 2 copies of everything needs to be submitted)

The Environmental Protection Manager has provided her phone number below if you need to confirm any details before you send anything in to the council

Stuart

Regards
Stuart Phillips
SHE&Q Consultant (Tech IOSH)
Director Dhruv Phillips Ltd
07896 711138
stuartp.dpl@hotmail.com

From: Green Ann <Ann.Green@charnwood.gov.uk>
Sent: 15 January 2019 14:49
To: 'Stuart Phillips'
Subject: RE: Permit form for powder coat usage

NOT PROTECTIVELY MARKED

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Hi Stuart,

**Pollution Prevention and Control Act 1999
Environmental Permitting (England and Wales) Regulations 2016
Permit to Operate a Powder Coating Activity**

As discussed during our telephone conversation of earlier today, I would confirm that all powder coating installations that **exceed the 20-tonne consumption threshold** have to be permitted in accordance with the above legislation. As requested I have attached the necessary permit application form to this email. I have also attached a copy of the appropriate process guidance note (PG 6/31(13)) which includes a model permit template and a copy of the current fees and charges. Further information on applications can be found on our website via the following link:-

<https://www.charnwood.gov.uk/pages/industrialairpollutioncontrol>

The current application fee (valid until 31st March 2019) which must be submitted with one additional copy of the application and **two** sets of any supporting documentation is £ 362.00. Thereafter, an annual subsistence charge (currently £ 228) must be paid to maintain the permit. The latter charge is levied primarily to cover the cost of regulatory requirements, which include compliance inspections and maintenance of records systems. Fees and charges are set by the Department of Environment, Food and Rural Affairs (Defra) and are subject to regular reviews.

The regulations require the determination of permit applications by the local authority within four calendar months unless there is prior agreement to extend this period (although I hope we would be in a position to process this within 4-6 weeks). When a permit is issued within a financial year (1st April to 31st March), a proportion of the annual subsistence charge based on the number of complete calendar months remaining in the financial year will become payable.

If you require any additional information or assistance in the application process, please do not hesitate to contact me .

Regards
Ann

Ann Green
Environmental Protection Manager
Charnwood Borough Council
E-mail: ann.green@charnwood.gov.uk
Tel: 01509 634627

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From: Stuart Phillips [mailto:stuartp.dpl@hotmail.com]
Sent: 15 January 2019 09:45
To: Green Ann
Subject: Permit form for powder coat usage

Ann

Many thanks for your assistance and advice on the phone today. As discussed can you please send me an application form for a permit for usage of powder paint so my client can get this completed and submitted in the coming weeks.

As discussed they are an ISO14001 and ISO9001 certified company and their powder coat line is new (18 months old) and self contained so no emissions to air so hopefully this would be on the low end of the annual permit renewal costs.

Just to confirm the fees discussed are based on the activities of powder coating being seen as a reduced fee activity already due to the controls that exist, so the application fee is currently £362.00 and annual fees ranging from £228.00 if classified as a low risk to £548.00 if classified as a high risk.

I understand that the fees are due to change again in April however is fully expect my client will have applied for this permit before that date.

Again many thanks for your assistance and I look forward to receiving the application form from you later today when you are free from various meetings you have planned

Regards

Stuart Phillips

SHE&Q Consultant (Tech IOSH)

07896 711138

stuartp.dpl@hotmail.com

Data Protection

For information about how and why we may process your personal data, your data protection rights or how to contact our Data Protection Officer, please view our [Privacy Notice](#)