





# **Coach Education and Leadership Grant**

This grant scheme supports and encourages coaches, leaders and officials from North West Leicestershire.

Our grants of up to a maximum of £100 are available to be used to contribute towards new applicants coaching, leadership or officiating qualifications.





For office use only			
Date received		Date acknowledged	
Name of applicant			
Amount applied for			
Relevant evidence provided?			
Grant approved / Refu	sed (link to evaluation)		

### All applicants must meet the following criteria:

- Live in or coach at a club in North West Leicestershire
- Be affiliated with a club that is recognised by a county, regional or national governing body.

# Before completing this application, please note the following will be required:

- Proof of course booking (by copy of invoice or confirmation)
- Provide a copy of course certificate once completed

## Circumstances where we WILL NOT provide financial assistance:

- If the sport played is not recognised by Sport England
- If the application is submitted after the start date of the course
- If the individual resides or is affiliated with a club outside of North West Leicestershire
- If the applicant has already received support from this grant within this financial year
- The grant available is 50% of the total course cost up to a maximum of £100
- If all the funding has been allocated. No further funds will be available until the following April.

Your application will be reviewed and assessed and we aim to make a decision within 30 working days of receiving your application.

About you				
1. Your name				
2. Your address				
3. Your contact number				
4. Your email address				
5. Your date of birth dd/mm/yyyy: / /				
6. Your gender Male: Female:				
7. Your ethnicity				

8. If you have a disability please state					
9. If applicable: which school / college do you attend?					
10. Please tell us if you are: employed, self-employed, unemployed, retired, full-time student, part-time student?					
11. Are you willing to take part in publicity?  Yes  No					
About your application					
12. Date of application dd/mm/yyyy: / /					
13. Name of the club that you're affiliated / involved with					
14. Name of the national governing body that your club is affiliated with					
15. Please explain your reason for applying to this grant?					
Course details					
16. Course title?					
17. Course venue?					

18. Course start date	dd/mm/yyyy:	/	/				
Course end date	dd/mm/yyyy:	/	/				
19. Total cost of the course							
20. Amount of funding you are applying for? (50% of course cost, up to a maximum of £100).							
Details of payee							
If authorised payment for this grant will be made by BACS transfer							
21. Account holders name							
22. Account number							
23. Sort code							
<b>24. Date</b> dd/mm/yyyy:	/	/					
Checklist							
25. Have you included the required							
Proof of course booking (by copy of invoice or confirmation)							
Remember after completing your course you will need to send a copy of your certificate							

# **Further assistance**

If you require any further assistance please contact: Emily Rodbourne on emily.rodbourne@nwleicestershire.gov.uk or 01530 454755

## **Appeals**

If you disagree with a grant application decision, you can appeal. You will need to appeal in writing to sport@nwleciestershire.gov.uk. This will be considered by our grant scheme assessor and you will receive a decision within 28 days.

#### **Data Protection**

We may share information with organisations and individuals with a legitimate interest in our grant funding programmes. We have a duty to protect public funds and for that reason we may also share information with other government departments, organisations providing matched funding or for the prevention and detection of crime.

If you provide false or inaccurate information in your application or at any point in the life of any funding we award you and fraud is identified, we will provide details to the fraud prevention agencies to investigate. We might use the data you provide for research purposes. We recognise the need to maintain the confidentiality of vulnerable groups and their details will not be made public in any way, except as required by law.

On the success of your project, we retain the right to advertise your project in local and national media, including social media.

#### Freedom of Information Act

The Freedom of Information Act 2000 gives members of the public the right to request any information that the district council holds. This includes information received from third parties, such as, although not limited to grant applicants, grant holders, contractors and people making a complaint. If information is requested under the Freedom of Information Act we will release it, subject to exemptions; although we may choose to consult with you first.

By ticking this box you confirm that you understand North West Leicestershire District Council's obligations under the Data Protection Act from 1998 to 2018 and the Freedom of Information Act 2000. You accept that as long as the Council's actions conform to the relevant law it will not be liable for any loss or damage that your group might suffer as a result of the Council fulfilling its obligations.

Privacy statement – www.nwleics.gov.uk/grants

Email your completed application form and accompanying documents to sport@nwleicestershire.gov.uk

