

Community and sports club covid support grant application form

This grant scheme supports not-for-profit voluntary organisations, community groups, charities and sports clubs in North West Leicestershire, where those groups are at risk of ceasing to operate due to financial issues caused by the COVID-19 pandemic.

Grants of up to £500 * are available to cover the costs of continuing to operate or re-opening in a COVID safe way.

***Requests for larger amounts will be considered in exceptional circumstances**

Applications for this grant will be open for a four week period and will be assessed within two weeks of receipt of this application form. Applicants will be notified of the status of their application within three weeks following receipt. The grant fund is limited, so early application is recommended. The following priorities will be applied when assessing the applications:

- Organisations that are sustainable in the medium to long-term
- Financial position and prioritising where cash reserves are low
- Prioritising groups that work with people with physical and mental disabilities, older people, children and young people or those with long term health conditions
- Prioritising groups that are supporting residents to re-engage with services, activities and everyday life following COVID lockdown
- Organisations that have not received COVID-19 resilience funding elsewhere.

Circumstances where we WILL NOT provide financial support:

- Funding requests from schools and colleges
- Funding requests from organisations which have a large cash flow surplus
- Request for funding AFTER any spending has already taken place.
- Requests for funding for religious activities
- Requests for funding for political activities or by a political organisation
- Requests for funding for activities / projects which do not benefit individuals who live within North West Leicestershire
- Requests for funding from private organisations or individuals
- Requests for funding for sports equipment or clothing (unless this is PPE)
- Where there is potential reputational risk for North West Leicestershire District Council.

Please tick the box below that applies to the costs that you would like this funding to cover

- Running costs
- Covid safe project costs

1. Your organisation / group name and type

Full name as it appears on your governing document and what type eg. community group, charity, social enterprise/ CIC, sports club, and year your group was formed.


2. Tell us about your organisation / group and its main objectives

Give a quick snapshot of your organisation / group and what it aims to achieve.

3. Tell us about the challenges that your organisation is experiencing as a result of the COVID-19 pandemic. (for example, difficulty covering the cost of overheads / adhering to social distancing guidelines / reaching fewer beneficiaries / cost of PPE / shortages or cost of staff and volunteers)

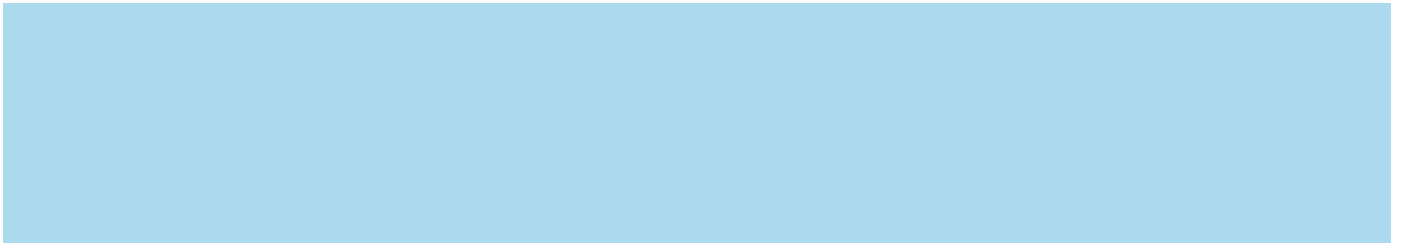
Give an overview of all the impacts that COVID-19 has had on your organisation .

4. How would this funding be used to enable your organisation to adapt to meet the challenges you are experiencing as a result of the COVID-19 pandemic (maximum of 300 words)



Tell us about the issues you aim to address through this funding

5. Which area(s) in North West Leicestershire will benefit most from your project or the services / activities that you will be able to continue to deliver as a result of this funding?



Which geographical area will your project or organisation benefit most?

6. Have you received any other funding in relation to COVID-19 resilience?



Tell us about any other funding you have received to support COVID-19 resilience.

9. Details of main contact for your organisation

*Name and title

*Position

*Address

*Postcode *Email

Landline telephone

* Mobile telephone

This should be the main person we can contact if we have any questions about the application

** These sections are compulsory but we will not share any of the information with the public.*

a. Charity number (if applicable)

b. Company number (if applicable)

Please input reference number.

c. VAT registration number (if applicable)

10. Have you included the following documents?

Please note that applications cannot be assessed without supporting documentation and failure to provide this will lead to delays.

A signed and dated copy of your organisation's constitution If applicable

Copies of your most recent bank account statement If applicable

Formal quotes of expenditure which cross reference to your project costings

It is your responsibility to have appropriate policies and procedures in place for the work you carry out.

Please make sure that you have answered all of the questions in the form before sending it to us. If your application is incomplete and is without the required information, this may result in your application being delayed or even withdrawn from consideration.

Monitoring

NWLDC are required to ensure that all grant funding is spent as set out in your application. Successful applicants may be asked to provide feedback to NWLDC within 8 weeks of the project completion date. This could include photographs and receipts relating to expenditure. Failure to provide this information may result in future grant applications being withdrawn from consideration and NWLDC reserve the right to reclaim any monies where this monitoring information is not provided. By ticking this box, you confirm that you understand this requirement and agree to provide project monitoring information when requested.

Data Protection

We may share information with organisations and individuals with a legitimate interest in our grant funding programmes. We have a duty to protect public funds and for that reason we may also share information with other government departments, organisations providing matched funding or for the prevention and detection of crime.

If you provide false or inaccurate information in your application or at any point in the life of any funding we award you and fraud is identified, we will provide details to the fraud prevention agencies to investigate. We might use the data you provide for research purposes. We recognise the need to maintain the confidentiality of vulnerable groups and their details will not be made public in any way, except as required by law.

On the success of your project, we retain the right to advertise your project in local and national media, including social media.

Freedom of Information Act

The Freedom of Information Act 2000 gives members of the public the right to request any information that the district council holds. This includes information received from third parties, such as, although not limited to grant applicants, grant holders, contractors and people making a complaint. If information is requested under the Freedom of Information Act we will release it, subject to exemptions; although we may choose to consult with you first.

By ticking this box you confirm that you understand North West Leicestershire District Council's obligations under the Data Protection Act from 1998 to 2018 and the Freedom of Information Act 2000. You accept that as long as the Council's actions conform to the relevant law it will not be liable for any loss or damage that your group might suffer as a result of the Council fulfilling its obligations.

Privacy statement – www.nwleics.gov.uk/grants

Email your completed application form and accompanying documents to grants@nwleicestershire.gov.uk

For office use only

Date received	<input type="text"/>	Date acknowledged	<input type="text"/>
Name of applicant	<input type="text"/>		
Amount applied for	<input type="text"/>		
Geographical area of project	<input type="text"/>		
Grant approved/Refused	<input type="text"/>		

