Data Protection Officer
Freedom of Information
NW Leicestershire District Council
Whitwick Road
Coalville
Leicestershire
LE67 3FJ
Telelphone: 01530 454763

**FREEDOM OF INFORMATION REQUEST 1012**

I write further to your email dated 15 November 2019.

Your request has been dealt with under the terms of the Freedom of Information Act 2000, explained on our freedom of information page.

Your request:

**Required Information**; - A list of all commercial properties where a completion notice has been served since **1st January 2019**

- The Billing Authority Reference Number of the property being deemed complete by the notice
- The address of the property being deemed complete by the notice.
- The date the Completion Notice was issued
- The date the property was entered into the Rating List
- The recipient company name
- The address to which the notice was sent

Our response:

Please see attached spreadsheet.

The supply of information in response to a freedom of information request does not confer the right to re-use the information. UK copyright law allows information supplied for the purposes of private study and non-commercial research to be used without permission. Information supplied can also be re-used for the purposes of news reporting except for in the case of photographs.

**GOING FORWARD**

If you are dissatisfied with the information supplied please feel free to contact me on the number above for any queries in relation to this response. Please note that in responding to further enquiries I can only comment on the information contained within this correspondence and cannot provide any further information that may pertain to an additional FOIA request.

Please remember to quote the Authority's four digit reference number given at the top of this email in any future communications.

If you remain dissatisfied following the conclusion of the above informal review, you have the right to ask for an internal review. A request for a review whether formal or informal should be submitted within two calendar months of the date of receipt of the response to your original letter and should be sent to DPO@NWLeicestershire.gov.uk or the address above.

Further details on our appeals and complaints procedure can be found on our website here.

If you remain dissatisfied following the conclusion of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at accessicoinformation@ico.org.uk.