



Data Protection Officer
Freedom of Information
NW Leicestershire District Council
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Date: 28 October 2020

FREEDOM OF INFORMATION REQUEST 1214

I write further to your email dated 05 August 2020, following our initial response of 29 June 2020.

Your request has been dealt with under the terms of the Freedom of Information Act 2000 (FOIA), explained on our [freedom of information](#) page.

Following my initial response your request was as follows:

1. A copy of the minutes of the AMG meeting from the 1st November 2018 which is mentioned in the Property Services Memorandum dated 9 April 2019.
I have tried to search for this myself, unsuccessfully, on the Council website but the AMG group are not listed.
2. A copy of the report which was supplied to the members of the AMG on which they would have relied to inform their decision.
3. A copy of the Council procedure for the sale of Council owned property and land.
You did supply the leaflet to prospective purchasers but I requested information on all Council procedures which must be followed and therefore, there should be a Council document, to which staff refer, detailing procedures and processes with more specific information.

Our response:

1. Please see attached document "AMG Minutes -011118_Redacted.pdf" for the minutes requested. Sections 40 and 43 of the FOIA apply, please see explanation below.
2. Regarding your second query, an individual report was not presented. The update attached, "Disposals-Oct18.xlsx" was distributed to members of the group and individual items were presented verbally.
3. Please see document "ChecklistLT800_Redacted.pdf" attached. Section 40 of the FOIA applies.

Section 40 (2) of the Freedom of Information Act 2000 provides that personal data is exempt from disclosure if one of the conditions contained in section 40 (3) is satisfied. Section 40 (3A) (a) applies where disclosure of information would contravene data protection principles.

In this case, the names of mentioned persons are exempt from disclosure as they constitute personal data and therefore their release would breach the data protection principles of article 5 of the General Data Protection Regulations (GDPR).

Section 43(2) exempts information whose disclosure would, or would be likely to, prejudice the commercial interests of any person (an individual, a company, the public authority itself or any other legal entity).

The supply of information in response to a freedom of information request does not confer the right to re-use the information. UK copyright law allows information supplied for the purposes of private study and non-commercial research to be used without permission. Information supplied can also be re-used for the purposes of news reporting except for in the case of photographs.

GOING FORWARD

If you are dissatisfied with the information supplied please feel free to contact me on the number above for any queries in relation to this response. Please note that in responding to further enquiries I can only comment on the information contained within this correspondence and cannot provide any further information that may pertain to an additional FOIA request.

Please remember to quote the Authority's four digit reference number given at the top of this email in any future communications.

If you remain dissatisfied following the conclusion of the above informal review, you have the right to ask for an internal review. A request for a review whether formal or informal should be submitted within two calendar months of the date of receipt of the response to your original letter and should be sent to DPO@NWLeicestershire.gov.uk or the address above.

Further details on our appeals and complaints procedure can be found on our website [here](#).

If you remain dissatisfied following the conclusion of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at accessicoinformation@ico.org.uk.

Yours sincerely

Mackenzie Keatley
Information Governance Officer