



Data Protection Officer
Freedom of Information
NW Leicestershire District Council
Whitwick Road
Coalville
Leicestershire
LE67 3FJ
Telephone: 01530 454763

Date: 18 November 2020

FREEDOM OF INFORMATION REQUEST 1371

I write further to your email dated 22 October 2020.

Your request has been dealt with under the terms of the Freedom of Information Act 2000, explained on our [freedom of information](#) page.

Your request:

Can you please provide details (as a list) of exactly what documents (including emails) are held by NWLDC in relation to the Kegworth Public Realm project.

You clarified:

I would like a list of all documents relating to the instigation of the project (as in who triggered the project and supporting information).

I would like details of documents sent from Kegworth Parish Council (KPC) to NWLDC and a list of documents sent from LWLDC to KPC. Documents to include emails which contain a title and where possible a short summary.

Date range 1 April 2018 to 22 Oct 2020.

Our response:

I can confirm that we hold the information you have requested. However, complying with this request would exceed the cost limit of £450. Where we estimate that complying with a request will cost in excess of £450 or 18 hours of officer time we will refuse this request under section 12 of the FOIA.

In this case, the element of your request that we estimate would exceed the cost limit is the requirement for a list and summary of all emails. Due to the number of people involved in the project on the District and Parish sides there are a very large number of emails to collect, review, and summarise. With this in mind it is apparent that completing the request will exceed 18 hours of officer time.

When applying section 12, the Council has a duty to advise customers of ways to reduce the scope of the request to bring it within the cost limit. In this instance, a list of documents excluding emails would make the request far more manageable.

I can also advise that we have recently disclosed a number of documents under FOI that relate to the Kegworth Public Realm project that you may find useful. Please let me know if you would like to receive these.

The supply of information in response to a freedom of information request does not confer the right to re-use the information. UK copyright law allows information supplied for the purposes of private study and non-commercial research to be used without permission. Information supplied can also be re-used for the purposes of news reporting except for in the case of photographs.

GOING FORWARD

If you are dissatisfied with the information supplied please feel free to contact me on the number above for any queries in relation to this response. Please note that in responding to further enquiries I can only comment on the information contained within this correspondence and cannot provide any further information that may pertain to an additional FOIA request.

Please remember to quote the Authority's four digit reference number given at the top of this email in any future communications.

If you remain dissatisfied following the conclusion of the above informal review, you have the right to ask for an internal review. A request for a review whether formal or informal should be submitted within two calendar months of the date of receipt of the response to your original letter and should be sent to DPO@NWLeicestershire.gov.uk or the address above.

Further details on our appeals and complaints procedure can be found on our website [here](#).

If you remain dissatisfied following the conclusion of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at accessicoinformation@ico.org.uk.

Yours sincerely

Mackenzie Keatley
Information Governance Officer