



Data Protection Officer
Freedom of Information
NW Leicestershire District Council
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Coalville
Leicestershire
LE67 3FJ
Telephone: 01530 454763

Date: 18 February 2021

FREEDOM OF INFORMATION REQUEST 1482

I write further to your email dated 02 February 2021.

Your request has been dealt with under the terms of the Freedom of Information Act 2000 (FOIA), explained on our [freedom of information](#) page.

Your request:

In accordance with the provisions specified within the above Act I hereby request the following information regarding the outsourcing of the following functions to third parties. Results are to include all external parties including outsourcing companies, group authorities and local government partnerships. In each instance, where relevant, please state the period in which each function was outsourced within the last 5 years.

- Production and Issuing of Annual Non Domestic Rates Bills
- Production and Issuing of Reminders, Final Notice and Summons
- Property Inspections
- Production and Issuing of Completion Notices
- Production and Issuing of Billing Authority requests to VOA to update rating list

Our response:

Local Authority Function	Has this function been outsourced?	If yes, the name of the company to responsible for this function	The period this company was responsible for carrying out the function
Production and Issuing of Annual Non Domestic Rates Bills	Yes	Critiqom	From 2/12/2015
Production and Issuing of Reminders, Final Notice and Summons	Yes	Critiqom	From 2/12/2015
Property Inspections	No		
Production and Issuing of Completion Notices	No		
Production and Issuing of Billing Authority requests to VOA to update rating list	No		

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study and non-commercial research to be used without permission. Information supplied can also be re-used for the purposes of news reporting except for in the case of photographs.

GOING FORWARD

If you are dissatisfied with the information supplied please feel free to contact me on the number above for any queries in relation to this response. Please note that in responding to further enquiries I can only comment on the information contained within this correspondence and cannot provide any further information that may pertain to an additional FOIA request.

Please remember to quote the Authority's four digit reference number given at the top of this email in any future communications.

If you remain dissatisfied following the conclusion of the above informal review, you have the right to ask for an internal review. A request for a review whether formal or informal should be submitted within two calendar months of the date of receipt of the response to your original letter and should be sent to DPO@NWLeicestershire.gov.uk or the address above.

Further details on our appeals and complaints procedure can be found on our website [here](#).

If you remain dissatisfied following the conclusion of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at accessicoinformation@ico.org.uk.

Yours sincerely

Mackenzie Keatley
Information Governance Officer