



Data Protection Officer  
Freedom of Information  
NW Leicestershire District Council  
Whitwick Road  
Coalville  
Leicestershire  
LE67 3FJ  
Telephone: 01530 454763

Date: 13 April 2021

## **FREEDOM OF INFORMATION REQUEST 1562**

I write further to your email dated 29 March 2021.

Your request has been dealt with under the terms of the Freedom of Information Act 2000 (FOIA), explained on our [freedom of information](#) page.

### **Your request:**

1. Do you outsource On Street Parking Services? If yes please list all the services.  
*No.*
2. Do you outsource Off Street Parking Services? If yes please list all the services.  
*No.*
3. Do you outsource back office Penalty Charge Notice Processing?  
*Yes – Leicestershire County Council.*
4. Do you outsource back office Penalty Charge Notice representations and appeal processing?  
*Yes – Leicestershire County Council.*
5. If yes to any of the above questions please can you advise -
  - a. Who are your current out sourced provider(s) and for which services?  
*Notice Processing Unit, Leicestershire County Council.*
  - b. Length of the outsourced enforcement contracts?  
*Ongoing via a service Level agreement reviewed every 2 years– next review 01/04/2023.*
  - c. Contract renewal dates?  
*N/A*
6. Please provide the name and email address of the person or persons responsible for all enforcement contracts?  
*Nick Cotter (Team Leader) [parking@nwleicestershire.gov.uk](mailto:parking@nwleicestershire.gov.uk)*

The supply of information in response to a freedom of information request does not confer the right to re-use the information. UK copyright law allows information supplied for the purposes of private study and non-commercial research to be used without permission. Information supplied can also be re-used for the purposes of news reporting except for in the case of photographs.

## **GOING FORWARD**

If you are dissatisfied with the information supplied please feel free to contact me on the number above for any queries in relation to this response. Please note that in responding to further enquiries I can only comment on the information contained within this correspondence and cannot provide any further information that may pertain to an additional FOIA request.

If you remain dissatisfied following the conclusion of the above informal review, you have the right to ask for an internal review. A request for a review whether formal or informal should be submitted within two calendar months of the date of receipt of the response to your original letter and should be sent to [DPO@NWLeicestershire.gov.uk](mailto:DPO@NWLeicestershire.gov.uk) or the address above.

Please remember to quote the Authority's four digit reference number given at the top of this email in any future communications.

Further details on our appeals and complaints procedure can be found on our website [here](#).

If you remain dissatisfied following the conclusion of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at [accessicoinformation@ico.org.uk](mailto:accessicoinformation@ico.org.uk).

Yours sincerely

Mackenzie Keatley  
Information Governance Officer