

Data Protection Officer
Freedom of Information
NW Leicestershire District Council
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FREEDOM OF INFORMATION REQUEST 988

I write further to your email dated 11 November 2019.

Your request has been dealt with under the terms of the Freedom of Information Act 2000, explained on our [freedom of information](#) page.

Your request:

I am emailing today to request a copy of your latest HMO Licence Register for the North West Leicestershire District including the names and addresses of the landlords for each HMO property; the register available on your website doesn't contain this information. Please could this be provided in an Excel document?

Whilst I am emailing, I would like to take this opportunity to ask for a copy of the HMO License application form; I have tried to download this from the NWLEICS.gov.uk website with no luck.

Finally, please can you provide me with any information on schemes that North West Leicestershire District Council are offering to private landlords to aid the process of bringing empty properties back into use. On your website I found a page created in February 2019 discussing empty properties and it states that across the district there are currently in the region of 900 empty properties, with over 150 of these having been empty for over 2 years.

Our response:

HMO Properties

I can confirm that North West Leicestershire District Council holds the information you have requested regarding HMO properties. However, the information you have requested is already available on our website and is, therefore, exempt from disclosure under section 21 of the FOIA.

The data you request can be found here (please copy and paste into your browser):

<https://plans.nwleics.gov.uk/public-access/advancedSearchResults.do?action=firstPage>

Please see our HMO Licence application form attached.

Long Term Empty Properties

If the owner of a Long Term Empty property (empty for 6 months or longer) makes contact, or responds to a letter received, requiring assistance with bringing a property that they own back into occupation, we aim to speed the process of them selling, letting, occupying or renovating their property in the following ways:

- encouraging them to speak to local Estate Agents, who have offered lower fees (to long term empty property owners) when the person has been referred to them by myself.
- encouraging them to speak to a local charity organisations who may be looking for property to buy or lease to their own tenants
- looking at the Empty property with the owner, to advise them on making the property habitable
- Producing a letter to show the length of time that the property has been recorded Empty, if this will enable a builder to reduce the rate of vat charged on renovation works
- Facilitating an introduction to this council's Housing department, who may be interested in purchasing the property as future housing Stock
- Updating a list of current Long Term Empty properties, which can be obtained through a FOI request for a person who may wish to buy a property for investment.

As you can see our schemes/ideas are aimed at all Empty Homes owners, rather than just private landlords.

The supply of information in response to a freedom of information request does not confer the right to re-use the information. UK copyright law allows information supplied for the purposes of private study and non-commercial research to be used without permission. Information supplied can also be re-used for the purposes of news reporting except for in the case of photographs.

GOING FORWARD

If you are dissatisfied with the information supplied please feel free to contact me on the number above for any queries in relation to this response. Please note that in responding to further enquiries I can only comment on the information contained within this correspondence and cannot provide any further information that may pertain to an additional FOIA request.

Please remember to quote the Authority's three digit reference number given at the top of this email in any future communications.

If you remain dissatisfied following the conclusion of the above informal review, you have the right to ask for an internal review. A request for a review whether formal or informal should be submitted within two calendar months of the date of receipt of the response to your original letter and should be sent to DPO@NWLeicestershire.gov.uk or the address above.

Further details on our appeals and complaints procedure can be found on our website [here](#).

If you remain dissatisfied following the conclusion of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at accessicoinformation@ico.org.uk.