

# Health and Safety Policy Statement

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## Introduction

The Health and Safety at Work etc. Act 1974 places duties upon employers to ensure, so far as is reasonably practicable, the health, safety and welfare at work of all employees and other persons using and receiving services.

The Act requires employers to prepare and as often as appropriate, revise a statement of their safety policy, together with the organisation and arrangements to implement the policy.

## Policy Statement

North West Leicestershire District Council (“the Council”) recognises and accepts its responsibilities as an employer for providing welfare provision and a safe and healthy workplace for all its employees, visitors and those affected by their actions.

The Chief Executive recognises and accepts responsibility to provide a safe and healthy working environment to prevent injury and ill health to all employees and any other persons who may be affected by the Councils conduct and operations.

The Council will ensure so far as is reasonably practicable that.

- The working environment is safe and appropriate welfare facilities, and first aid is provided.
- All employees are aware of their responsibilities relating to health and safety.
- Plant, equipment and systems of work are suitable, and risks are reduced to the lowest practical level.
- Sufficient information, instruction, training, and supervision is provided to enable all employees to avoid hazards and contribute positively towards health and safety within the organisation.
- Safe arrangements for the use, handling, storage and transportation of articles and substances are in place.
- There are safe accesses and egresses to all places of work provided by the Council.
- All significant hazards are assessed and put in place arrangements to eliminate or control the risks so far as is reasonably practicable.
- Sufficient resources are available to allow compliance with health and safety legal requirements and development of the system.
- Effective communication arrangements are in place to consult staff representatives regarding health and safety.

<b>Owner:</b>	HR Department	<b>Revision:</b>	21
<b>Last Review Date:</b>	Oct 2023	<b>Next Review date:</b>	Oct 2024

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- Health and Safety performance is monitored against set objectives to drive continual improvement.

The Council will appoint a competent Health and Safety Officer to advise management on health and safety issues and assist with the implementation of the policy.

No policy is likely to succeed unless it actively involves employees themselves. The Council encourages involvement of employees and/or their representatives on matters relating to health and safety and these matters are discussed through the Joint Consultative procedure.

The Council reminds its employees of their own duties to take care of their own safety and that of others and to co-operate with the Council on matters relating to health and safety.

A copy of this Policy Statement will be displayed on notice boards and is available on Sharepoint. It will also be made available to any interested parties on request.

This policy will be reviewed annually and revised as often as may be appropriate.

Signed:



Allison Thomas  
Chief Executive

Date: 12/10/2023  
Review date: Oct 2024

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