

**Hugglescote and
Donington le Heath
Neighbourhood Plan**

Consultation Statement

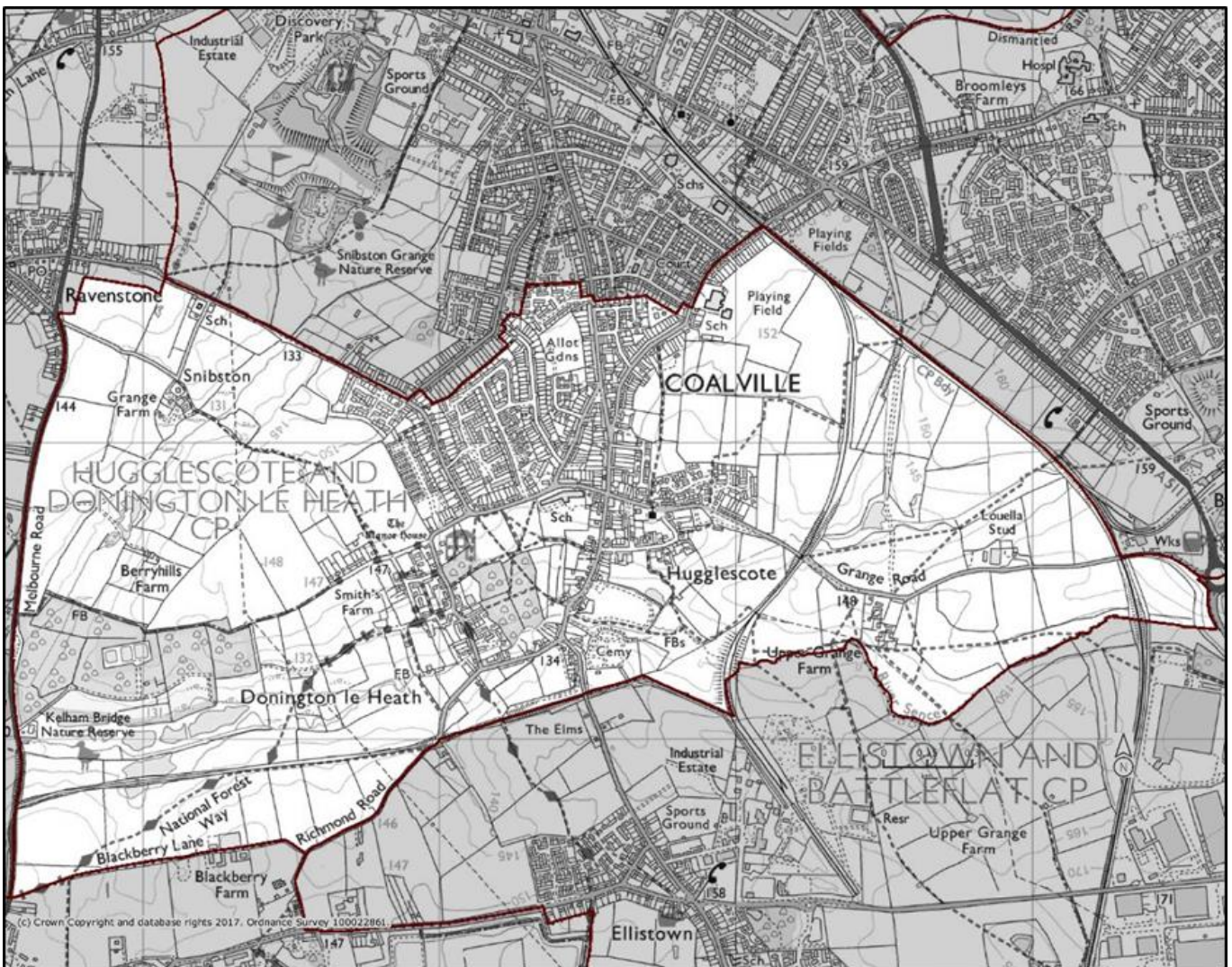
Introduction

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2) of Part 5 of the Regulations sets out what a Consultation Statement should contain. According to the Regulations, a Consultation Statement:

- Contains details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan;
- Explains how they were consulted;
- Summarises the main issues and concerns raised by the persons consulted;
- Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

This document provides a record of the engagement that took place at the various stages of the plan's evolution. The main methods used to publicise the consultation and engagement process are documented, along with the main findings from the engagement.

Figure 1 – Hugglescote and Donington le Heath Neighbourhood Plan Area designated on 7 June 2017



Regulations and government guidance:

Stage 1: Deciding to make a Neighbourhood Plan

The Parish Council of Hugglescote and Donington le Heath formally took the decision to undertake a Neighbourhood Plan at a Parish Council meeting on 20 April 2017. The first meeting of the Neighbourhood Plan Advisory Committee took place on 06 July 2017

Stage 2: Defining the neighbourhood

The Parish Council applied to North West Leicestershire District Council on 23 March 2017 to designate the neighbourhood as identified above. The correspondence is attached as *Appendix 1*.

A formal engagement period provided members of the public and other key stakeholders an opportunity to submit comment on the proposed Neighbourhood Plan Area and proposed Neighbourhood Planning Body for Hugglescote and Donington le Heath. The proposed Neighbourhood Planning Body was Hugglescote and Donington le Heath Parish Council and the proposed Neighbourhood Planning Area is shown in Figure 1 above.

North West Leicestershire District Council checked that the application was appropriate and undertook the appropriate notification process. The designation was made on 7 June 2017.

Stage 3: Preparing the Plan

Hugglescote and Donington le Heath Neighbourhood Plan Advisory Committee is a Committee of Hugglescote and Donington le Heath Parish Council. The Committee has an elected Chair and an approved constitution.

The Advisory Committee has worked to produce a draft plan, ensuring that it:

- Is in general conformity with the North West Leicestershire Local Plan;
- Has regard for national planning policies;
- Is in line with other legal frameworks;
- Is mindful of the need to contribute to sustainable development;
- Has been prepared on the basis of sound governance arrangements.

Hugglescote and Donington le Heath Neighbourhood Plan seeks to establish specific and local planning policies for the development and use of land in the Parish. The neighbourhood plan establishes a vision for the future taking into account the data gathered through community engagement and consultation alongside demographic and socio-economic data. The Parish Council appointed *YourLocale* as consultants to help create the plan.

The Advisory Committee met on the following dates:

July 2017, August 2017, November 2017

January 2018, March 2018, October 2018,

August 2019

March 2020

Minutes of all Advisory Committee meetings can be found on the Hugglescote and Donington le Heath Parish Council website

In January 2018, three theme groups were launched. Local people were engaged in order to pull together and prioritise ideas emerging from the first consultation and start to work up their plans. 25 people were involved in the theme groups, undertaking valuable research and assessment.

- The Housing & The Built Environment Theme Group met seven times between January 2018 - August 2019

- The Environment & Heritage Theme Group met Six times between January 2018 February 2020
- The Community and Facilities, (Employment and Transport) Theme Group met Five times between January 2018 – August 2019

Communications

Below are listed the main ways that information about the Neighbourhood Plan has been communicated with local people and stakeholders.

1. **Village notice boards** displaying details of consultation events and meetings.
2. **Leaflets/ flyers** were distributed to each household in the Parish inviting residents to attend the Open Events and promoting the questionnaire. Every household received a hard copy of the questionnaire and flyers advertising each drop-in consultation were posted through every door in the parish. attached (Consultation appendix 2)
3. **Newsletters** The Parish Council has a dedicated Newsletter “Bear Facts” which is personally distributed to every household and business (Consultation Appendices 3 -3.5.)
4. **Hugglescote and Donington le Heath Parish Council website:** agendas, minutes, monthly updates, the questionnaire and all consultation results were posted on the site from 2017
5. **Stakeholderletters/email:**
 - A letter was sent to all stakeholders distributed via Bear Facts in September 2017 advising them that the parish council was producing a Neighbourhood Plan. Letters were again sent to all stakeholders in October 2019 to advise them of the forthcoming public consultation event and Regulation 14 Consultation.
 - All stakeholders were contacted by letter in advance of the Regulation 14 consultation period between 06 November and 18 December 2019. Owners of all proposed Local Green Space sites were contacted separately by letter earlier in 2019 only as part of the Reg 14 consultation. (nb Most Green space undeveloped is owned by PC / LCC or a Charity)

Formal Consultations

Several consultations have taken place, each building on the evidence of the last.

- An initial community consultation event took place in the Hugglescote Community Centre on 23 September 2017 (Consultation Appendix 4). 45 people attended the event;
- A comprehensive Community Questionnaire was delivered to every household in March 2018 (Consultation Appendix 5 for questionnaire and Appendix 7 for analysis);
- A Young person’s questionnaire was prepared at the same time (Consultation Appendix 6);
- A community consultation event focusing on the plan policies took place on 30 November 2019 (Consultation Appendix 8)
- Regulation 14 consultation took place from 6 November to 18 December 2019. (Consultation Appendix 8)
- All comments and the changes made to the Pre-Submission Draft of the Neighbourhood Plan are attached as (Consultation Appendix 9).

Consultation methodology

The consultations aimed:

- To inform as many people as possible of the existence of the neighbourhood planning process
- To seek the views of people (and developers) from the community on the proposals being developed by the Advisory Committee.

Activities:

As well as meetings of the Advisory Committee and the work of the theme groups the following activities were undertaken:

- a. The intention to produce a Neighbourhood Plan and an invitation to contribute toward the process was widely publicised by letter to all stakeholders via the Parish newsletter
- b. Notices were placed on the Parish notice board, Parish Council Web pages, Parish Newsletter, using notices placed in local retail outlets, asking people to get involved and informing them of progress;
- c. All meeting agendas, minutes and key documents were posted on the Parish Council website; and updated through the Parish newsletter.
- d. The local newsletter was used to promote the neighbourhood plan; Public involvement, School / Educational involvement
- e. The Neighbourhood Plan was included as a standing agenda item at Parish Council meetings. Minutes of all meetings are publicly available on the Parish Council website;
- f. A working relationship was established with the District Council including dialogue and meetings at key stages;
- g. A staffed open event about the Neighbourhood Plan was held in September 2017. At this event people were asked to give their thoughts and ideas on priority issues for the Plan. The event was extensively publicised; Consultation Appendix 4
- h. Two community questionnaires were undertaken in March 2018; One was aimed at Households and delivered to in excess of 2000 properties and local businesses and the other for Younger Persons. The Parish Council had discussions with the local High School regarding pupil involvement and also using this as an exercise to promote Governance in school studies (Questionnaire returns and analysis to ideas being formulated, decision making and implementation of ideas).
- i. A second staffed exhibition took place in November 2019 at which the community was presented with the draft policies. The plans and policies were available to view in large format on presentation boards. Again, the event was extensively publicised;
- j. Agencies with a statutory or other significant interest in the Plan were invited to submit their comments in writing by email and letter, at appropriate stages of the planning process, according to the regulations, including at Regulation 14 stage where all comments were recorded and responded to, with amendments being made to the Neighbourhood Plan where appropriate (Appendix 6)

Detailed consultation and activities:

The Advisory Committee’s mandate was to drive the process, consult with the local community, gather evidence to support emerging policies and deliver the Plan.

Conclusion

Comments from respondents to the Regulation 14 Consultation have helped to shape the draft Neighbourhood Plan prior to submission to North West Leicestershire District Council.

The draft Neighbourhood Plan is now ready to be submitted under Regulation 15 of the Neighbourhood Plan Regulations prior to validation by the Local Planning Authority And Regulation 16 consultation, where there will be a further six weeks of consultation before the draft Plan, with accompanying documents and all representations made during the publicity period, will be sent to an Independent Examiner who will review it and check that it meets the ‘Basic Conditions’. If the Plan successfully passes this stage, with any modifications, it will be put forward for referendum.

The referendum question will be a straight “yes” or “no” on the entire Plan, as set out by Neighbourhood Planning Regulations. People will not be able to vote for or against individual policies. If 50% or more of those voting vote for the Plan, it will be brought into force (‘Made’) and become part of District -wide planning policy.

This Consultation Statement and the supporting Appendices are provided to comply with Section 15(2) of part 5 of the 2012 Neighbourhood Planning Regulations.

Simon Weaver,
Clerk
Hugglescote and Donington le Heath Parish Council
April 2020

Contacting Stakeholders

Bodies for the purpose of Regulation 14 and Regulation 16 consultation:

The Neighbourhood Plan Regulations identify the following consultation bodies and stakeholders for the purpose of Regulation 14 and Regulation 16 consultation:

The following stakeholders were contacted at the outset:

Consultation body	Date sent	Response
b) A local planning authority, county council or parish council any part of whose area is in or adjoins the area of the local planning authority:		
Leicestershire County Council, Mrs Nik Green, Communities and Places Officer Policy Officer, Chief Executives Department Leicestershire County Council Room 300Bm County Hall Glenfield, Leicester LE3 8RA Nik.Green@leics.gov.uk Leicestershire County Council Adult Social Services @ County Hall (as above) The Friends of Donington Le Heath Manor House? Via LCC (as above)	5 Nov 2019	17 Dec 2019
North West Leicestershire District Council Council Offices Whitwick Road Coalville LE67 3FJ Planning Policy Team Manager Ian Nelson	6 Nov 2019	16 Dec 2019

Community Focus Team Leader Emma Trahearn	6 Nov 2019	
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B(i) Parish Councils		
Ellistown & Battleflat PC Karen Turrell ellistownclerk@yahoo.co.uk	6 Nov 2019	10 Dec 2019
Ibstock Parish Council Nicola Land, Ibstock Miners Welfare Site, 9 Leicester Road, Ibstock, Leicester, LE67 6HN ibstock@ymail.com	6 Nov 2019	
Ravenstone & Snibston Helen Chadwick, The Dairy, Village Farm, Main Street, Stanford on Soar, Leicestershire, LE12 5QA parishclerk@ravenstonewithsnibstonparishcouncil.org.uk	6 Nov 2019	

Consultation body	Date sent	Response
B(ii) Councillors/MP		
Andrew Bridgen MP Constituency Office Unit 10 The Courtyard Whitwick Business Park Stenson Road Coalville LE67 4JP	N/A Govt dissolved	
County Councillors Dr Terri Eynon email Terri.Eynon@leics.gov.uk	8 Nov 2019	
Michael Wyatt email: michael.wyatt@leics.gov.uk	8 Nov 2019	
District Councillors Dr Terri Eynon Terri.Eynon@nwleicestershire.gov.uk	8 Nov 2019	Responded via Hugg Surgery
Russell Johnson Russell.Johnson@nwleicestershire.gov.uk	Part of PC	

Consultation body	Date sent	Response
c) The coal authority		
Deb Roberts, Planning Liaison Officer, The Coal Authority, 200 Lichfield Lane, Mansfield, Nottinghamshire, NG18 4RG thecoalauthority@coal.gov.uk	5 Nov 2019	17 Dec 2019

Consultation body	Date sent	Response
d) The Homes and Communities Agency		
Homes and Communities Agency 5 St Philip's Place Colmore Row Birmingham, B3 2PW mail@homesandcommunities.co.uk	5 Nov	

Consultation body	Date sent	Response
e) Natural England		
Miss C Jackson, Consultation Service, Natural England, Hornbeam House, Electra Way, Crewe, Cheshire, CW1 6GJ enquiries@naturalengland.org.uk	5 Nov 2019	10 Dec 2019

Consultation body	Date sent	Response
f) The Environment Agency		
Mr James Lidgett, Environment Agency, Lower Trent Area, Trentside Offices, Scarrington Road, West Bridgeford, Nottingham, NG2 5FA nick.wakefield@environment-agency.gov.uk	5 Nov	02 Jan 2020

Consultation body	Date sent	Response
g) Historic England/English Heritage		
Historic England. 2 nd floor, Windsor House, Cliftonville, Northampton, NN1 5BE	5 Nov 2019	13 Nov 2019
Ann Plackett, English Heritage, East Midlands Region, 44 Deringate Northampton, NN1 1UH e-midlands@historicengland.org.uk	5 Nov	

Consultation body	Date sent	Response
h) Network Rail Infrastructure Limited		
Network Rail Infrastructure Limited, Kings Place, 90 York Way London, N1 9AG TownPlanningLNE@networkrail.co.uk	12 Nov 2019	

Consultation body	Date sent	Response
i) The Highways Agency		
Highways Agency, Level 9, The Cube 199 Wharfedale Street, Birmingham B1 1RN	5 Nov 2019	10 Dec 2019
Highways England – PlanningM@highwaysengland.co.uk		

Consultation body	Date sent	Response
k) Any person i. to whom the electronic communications code applies ii. who owns or controls electronic communications apparatus in the area		
British Telecommunications Plc, Customer Wideband Planning Group Post Point BSTE 0301, Bath Street, Nottingham NG1 1BZ	7 Nov 2019	

Consultation body	Date sent	Response
li) Primary Care Trust		
N.H.S Trust... HQ Level 3 Balmoral Building L.R.I Leicester LE1 5WW	5 Nov 2019	
West Leicestershire Clinical Commissioning Group 55 Wood Gate Loughborough Leicestershire, LE11 2TZ enquiries@westleicestershireccg.nhs.uk	5 Nov 2019	
Hugglescote Surgery Practice Manager Kayleigh Atkin 151 Grange Road Hugglescote k.atkin@nhs.net	February 2020 (No response from CCG)	11 March 2020

Consultation body	Date sent	Response
lii)Licence holder under the Electricity Act 1989		
FAO Mr D Holdstock, National Grid, AMEC Environment & Infrastructure UK Limited, Gables House, Kenilworth Road, Leamington Spa, Warwickshire, CV32 6JX n.grid@woodplc.com	5 Nov	

Consultation body	Date sent	Response
liii)Licence holder under the Gas Act 1986		
British Gas Properties, Aviary Court, Wade Road, Basingstoke Hampshire, RG24 8GZ	6 Nov 2019	

Consultation body	Date sent	Response
liv) Sewage Undertaker/lv) Water undertaker		
Severn Trent Water Ltd, Hucknall Road Nottingham, NG5 1FH / PO Box 5311 CoventryCV3 9FL	12 Nov 2019	10 Dec 2019

Telephone: 0800 707 6600. new.connections@severntrent.co.uk growth.development@severntrent.co.uk		
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Voluntary bodies some or all of whose activities benefit all or part of the neighbourhood area

Consultation body	Date sent	Response
m) Voluntary bodies some or all of whose activities benefit all or part of the neighbourhood area		
Voluntary Action Leicestershire 9 Newarke Street Leicester, LE1 5SN admin@vasl.org.uk	5 Nov	
Roy Holland. Age UK Leicestershire and Rutland roy.holland@ageukleics.org.uk	5 Nov	
CPRE info@cpreleicestershire.org.uk Countryside Protection RE	5 Nov	

Consultation body	Date sent	Response
n) Bodies which represent the interests of different racial, ethnic or national groups in the neighbourhood area		
Leicestershire Ethnic Minority Partnership Prakash@lemp-leics.org.uk	5 Nov	
Federation of Gypsy Liaison Groups natglg@outlook.com	5 Nov	

Consultation body	Date sent	Response
o) Bodies which represent the interests of different religious groups in the neighbourhood area		
Interfaith Forum for Leicestershire equality@leics.gov.uk	8 Nov 2019	

Consultation body	Date sent	Response
p) Bodies which represent the interests of persons carrying on business in the neighbourhood area		
Chamber of Commerce 2a Thornborough Road Coalville Leicestershire LE67 3TH john.merison@nwleicschamber.co.uk	5 Nov	

Consultation body	Date sent	Response
q) Bodies which represent the interests of disabled persons in the neighbourhood area		
Leicestershire Centre for Integrated Living. 5-9 Upper Brown Street, Leics, LE1 5TE admin@lclil.org.uk	5 Nov	
Disability Access Group Leicestershire Local Access Forum John Howells Chairman C/o Room 700, County Hall, Leicester, LE3 8RJ information@leicslaf.org.uk	5 Nov	

Consultation body	Date sent	Response
Other Public Bodies		
Leicestershire Police Force Headquarters St Johns Enderby Leicester LE19 2BX contactus@leicestershire.pnn.police.uk	5 Nov	
Police & Crime Commissioner Office of the Police and Crime Commissioner for Leicestershire	5 Nov	

Police Headquarters St Johns Enderby Leicester LE19 2BX T:0116 229 8980 E: police.commissioner@leics.pcc.pnn.gov.uk		
Leicestershire Fire and Rescue, 12 Geoff Monk Way, Birstall, Leicester LE4 3BU info@leics-fire.gov.uk	5 Nov	

Consultation body	Date sent	Response
Environment		
National Trust	5 Nov 2019	
National Forest	5 Nov 2019	
English Heritage Ann Plackett English Heritage, East Midlands Region 44 Deringate Northampton, NN1 1UH	5 Nov 2019	
CPRE Leicestershire Richard Windley Chairman info@cpreleicestershire.org.uk	6 Nov 2019	

Consultation body	Date sent	Response
Developers		
Davidsons Davidsons Homes East Midlands Office Wilson House Leicester Road Ibstock, LE67 6HP 01530 261444 cyorke@davidsonsgroup.co.uk charlotte York marketing executive	8 Nov 2019	
David Wilson Homes c/o John Reddington Managing Director pam.wells@dwh.co.uk	7 Nov 2019	
Bloors Midlands Regional Office 7 Calico Business Park, Sandy Way, Amington, Tamworth B77 4BF	7 Nov 2019	
Taylor Wimpey Unit 2, The Osiers Business Park Laversall Way Leicester LE19 1DX T: 01162 816 400 Managing Director: Iain Pay SalesTW.EastMidlands@taylorwimpey.com	7 Nov 2019	
Cadeby Homes Grange Farm, Grange Rd, Hugglescote, Coalville LE67 2BT enquiries@cadebyhomes.co.uk	7 Nov 2019	
Barratt Developments PLC Barratt House Cartwright Way Forest Business Park Bardon Hill Coalville Leicestershire LE67 1UF 01159 007 550 C/O Helen Longden PA Helen.longden@barratthomes.co.uk	12 Nov 2019	
Bellway Romulus Court Meridian East Meridian Business Park Leicester Leicestershire LE19 1YG Divisional Managing Director Gary Mills susie.norton@bellway.co.uk pa 0116 282 0400	11 Nov 2019	
East Midlands Homes emh group Memorial House Whitwick Business Park Stenson Road Coalville Leicestershire LE67 4JP 01530 276000 enquiries@emhgroup.org.uk	11 Nov 2019	

Haworth Group Waterloo House, 20 Waterloo Street, Birmingham, B2 5TB Claire Biddle Planning Manager cbiddle@harworthgroup.com	11 Nov 2019	Response from Pegasus Group
Pegasus Group Gary Lees Executive Director - Planning Unit 4 The Courtyard Hall Farm Church Street Lockington Derbyshire	11 Nov 2019	18 Dec 2019
Westbury Homes	13 Nov 2019	
Design RG-P Anstey	13 Nov 2019	
Jelson Homes	13 Nov 2019	

Consultation body	Date sent	Response
Local Businesses		
M-EC Leicester (Head Office) The Old Chapel Station Road Hugglescote Leicestershire LE67 2GB group@m-ec.co.uk	12 Nov 2019	

Consultation body	Date sent	Response
Leicestershire Diocese /Local Faith Groups		
St Johns Rev'd Olwen Woolcock Rector:Hugglescote with Donington, Ellistown and Snibston Email: olwen@woolcock.org	18 November 2019	
Hugglescote Baptists Sarah Fergado pastor@hugglescotebaptists@gmail.com	18 November 2019	
Churches Together	11 November 2019	
Oasis Café Sarah Fergado pastor@hugglescotebaptists@gmail.com	11 November 2019	
Salvation Army Via NWLDC	8 November 2019	

Education / Pre School		
Hugglescote Community Primary School Head Teacher: Mr P Driver Ashburton Road Hugglescote Coalville Leicestershire LE67 2HA E-mail Address: hugglescote@hugglescote.leics.sch.uk	11 Nov 2019	
Newbridge Academy School Forest Road Coalville Leicestershire LE67 3SJ Email: info@newbridgesch.uk kthompson@newbridgesch.uk	11 Nov 2019	
Play Groups		

Hugglescote Community Centre		
Nursery's	NWLDC	

Consultation body	Date sent	Response
Local Organisations / Groups		
Hugglescote & Donington-le-Heath Heritage Society hugglescotedoningtonheritage@gmail.com	Represented on Theme Group	
Hugglescote Scouts Contact name: David Tansey / Adam Ayriss c/o 1 Camelford Road LE67 2HZ Telephone: 01530 838853 Email: generalenquiries@1sthugglescotescouts.co.uk	7 Nov 2019	
Oasis Café Sarah Fergado pastor@hugglescotebaptists@gmail.com (see above)		
The Marlene Reid Centre, 85 Belvoir Road, COALVILLE, Leicestershire, LE67 3PH Telephone: 01530 510515 Email: info@mrc.uk.net	7 Nov 2019	
Older Peoples Forum	NWLDC	
ATC 1188 (Coalville) Squadron Forest Road Hugglescote	NWLDC	

Consultation body	Date sent	Response
Land Owners		
Harley Trust / Mather Jamie Ltd 3 Bank Court Weldon Road Loughborough Leicestershire LE11 5RF Email: sales@matherjamie.co.uk / gary.owens@matherjamie.co.uk	8 Nov 2019	

Consultation body	Date sent	Response
Housing Associations		
Chan Kataria Chief Executive, East Midlands Housing Group Memorial House, Whitwick Business Park, Stenson Road, Coalville, Leicestershire LE674JP	11 Nov 2019	

Consultation body	Date sent	Response
Retail		
Central England Co-op Central House Hermes Road Lichfield Staffs WS13 6RH enquiries@centralengland.coop	11 Nov 2019	
McColls Central Road Hugglescote	12 Nov 2019	

Consultation body	Date sent	Response
Pubs / Clubs		
The Gate Inn The Landlord 107 Fairfield Rd, Hugglescote, Coalville LE67 2HG	14 Nov 2019	
Hugglescote Social Club 3 Dennis St Hugglescote, Coalville LE67 2FP Phone: 01530 832800 EMAIL: enquiry@hugglescotesocialclub.co.uk	14 Nov 2019	

Consultation body	Date sent	Response
NWLDC contacted 75 Local Groups through their data bases	8 Nov 2019	