

**MINUTES OF THE PARISH LIAISON MEETING
WEDNESDAY, 6 JUNE 2018, 5pm – 7pm**

Attendance

Attendees

Alicia Smithies, Kegworth Parish Council, Clerk
Alison Wright, Heather Parish Council, Councillor
Andrea Robinson, Ashby Woulds Town Council, Clerk
Andrew Hogsden, Coleorton Parish Council, Clerk
Arthur Granger, Ibstock Parish Council
Barbara Granger, Ibstock Parish Council
Bob Sizer, Castle Donington Parish Council, Chairman
Cathy Tibbles, Whitwick Parish Council, Parish Manager
Colin Manifold, Measham Parish Council, Chairman
Chris Robinson, Swepstone Parish Council, Chairman
Dawn Roach, Measham Parish Council, Clerk
Debbie Warren, Oakthorpe, Donisthorpe and Acresford Parish Council, Councillor
Eddie Shephard, Ashby Woulds Town Council, Councillor
Fiona Palmer, Castle Donington Parish Council, Clerk
Helen Foster, Swannington Parish Council, Councillor
Janette Shepherd, Heather Parish Council, Clerk
Karen Turrell, Ellistown & Battleflat Parish Council, Clerk; Measham Parish Council, Councillor
Lindsay Swinfield, Oakthorpe, Donisthorpe & Acresford Parish Council, Clerk; Appleby Magna Parish Council, Clerk
Lisa Clarke, Osgathorpe Parish Council, Clerk
Maggie Mawby, Ellistown & Battleflat Parish Council, Councillor
Michael Specht, Coleorton Parish Council, Chairman
Paul Bailey, Normanton leHeath Parish Meeting, Chairman
Pat Thomas, Ashby Woulds Town Council, Councillor
Ray Woodward, Whitwick Parish Council, Chairman
Russell Johnson, Hugglescote and Donington le Heath Parish Council, Chairman
Steve Palmer, Hugglescote and Donington le Heath Parish Council, Councillor

Presenters

Claire Preston, NWLDC, Waste Services Team Manager (CP)
Clare MacLeod, Principal Consultant from Knight Kavanagh & Page (CM)
Daphne Robinson, NWLDC, Community Focus Officer (DR)
Frances Webster, Leicestershire and Rutland Association of Local Council (FW)
Inspector Richard Jackson, Leicestershire Police (RJ)
Jason Knight, NWLDC, Leisure Services Manager (JK)
John Bright, NWLDC, Waste Services Development Officer (JB)

Officers

Amy Bennett, NWLDC, Stronger and Safer Communities Administration Support Officer (AB)
Emma Trahearn, NWLDC, Community Focus Team Leader (ET)
Gillian Squires, NWLDC, Community Focus Officer (GS)
Paul Sanders, NWLDC, Head of Community Services (PS)
Clare Proudfoot, NWLDC, Environmental Protection Team Manager (CPf)

Apologies

Brian Duncombe, Swannington Parish Council, Clerk; Charley Parish Council, Clerk
Christopher Miles, Packington Parish Council, Chairman
Gill Simkiss, Lockington cum Hemington Parish Council, Clerk
Jack Fargher, Ashby de la Zouch Town Council, Clerk
Jane Millward, Swepstone Parish Council, Councillor
Karen Edwards, Packington Parish Council, Clerk
Paul Holliday, Swannington Parish Council, Chairman
Samantha Lockwood, Long Whatton & Diseworth Parish Council, Clerk

	Detail	
1	<p>WELCOME AND INTRODUCTION</p> <ul style="list-style-type: none"> Paul Sanders, Head of Community Services, welcomed everyone to the meeting. <p>PS introduced some topics/issues that have been raised by the parishes.</p> <p>Parking</p> <ul style="list-style-type: none"> PS acknowledged the frustrations in the community with parking. Requested that any parish had any issues with parking to speak to their Community Focus Officer and we would look to assist in sign posting to the right contact. He also suggested a working group to discuss what good practice had happened in district that we could share. It was agreed that a working group to be set up with clerks to share best practice and understand what campaigns have worked and preventative measures where possible. Whitwick Parish Council (WPC), disappointed with limited debate on links in NWL, LCC and Police. Hugglescote and Donington le Heath Parish Council raised similar concerns. CPf clarified that campaigns have happened across the district even in Whitwick and whilst that is happening behaviours change however when the campaign moves on the problem reoccurs. Coleorton Parish Council enquired why East Midlands is not towing vehicles away like West Midlands. Action for further information to be gather to understand the query better. A number of documents were left at the back of the room for parishes to help themselves relating to parking. <p>Flyposting</p> <ul style="list-style-type: none"> PS reflected that a working group was set up and it was informal agreed that if parishes or community groups have events and are likely to put posters up to contact our Environment Protection team 01530 454545 environmental.protection@nwleicestershire.gov.uk https://www.nwleics.gov.uk/contacts/environmental_protection It was raised by a number of parishes why planning applications are allowed to fly post on lamppost and then leave them. CPf explained that Planning Department has a permission in order to do this but that they should be removing them afterwards. CPf will report back to the Planning team to address this. Ibstock Parish Council stated it is illegal to park in the City of London and maybe it should be rolled out nationwide. 	<p>AB</p> <p>ET</p> <p>CPf</p>
2	<p>MEET THE NEW INSPECTOR FOR NORTH WEST LEICESTERSHIRE – Inspector Richard Jackson</p> <p>RJ gave a presentation, focusing on Police capacity, current areas of priority for the Police Force locally and countywide and how they are supporting the NWLDC Community Safety priorities.</p> <p>Statistics Update</p> <ul style="list-style-type: none"> Reduction in police capacity. Lost 25% police officers since 2010 19.2% increase in crime including an increase in cybercrime. Digital policing taking place and cybercrime training available. Knife crime increased nationally with 35% increase in Leicestershire due to decrease of stop and search. Consequently, actively doing more stop and search. <p>Questions and Answers</p> <ul style="list-style-type: none"> Belton Parish Council stressed cases of vehicle break-ins and registration plate theft (mainly vans) and that it's a regional issue. RJ to check with neighbourhood teams. Measham Parish Council thanked for an honest picture of Policing in NWL and the priorities. 	<p>RJ</p>

	<ul style="list-style-type: none"> Ashby Woulds Town Council queried that with the increased housing growth in NWL are there not the budgets to support Policing these new housing development?. RJ to investigate further. Ellistown Parish Council had 8 hanging baskets stolen off 10ft high columns. Warning to other Parish Councils.. PS stated use padlocks and asked if neighbourhood watch scheme is in place. 	RJ
3	<p>RECYCLE: MORE – Claire Preston, Waste Services Manager and John Bright, Waste Services Development Officer</p> <p>CP and JB explained the approach they wish to take in order to increase recycling rates, reduce our waste to landfill</p> <p>Statistics Update</p> <ul style="list-style-type: none"> NWLDC really keen to increase number of household recycling as current rate 46%. UK record rate target by 50% by 2020. Generating £1/2million sale from materials and now asking for glass in another red box only. Relooking at food waste trial as 40% of food waste found in black bins. Keen to increase recycling bins in all council buildings. <p>Questions and Answers</p> <ul style="list-style-type: none"> Osgathorpe Parish Council expressed support of recycling and asked what is available for zero plastic? CP responded that all authorities are waiting for a response from government. Oakthorpe, Donisthorpe and Acresford Parish Council, emphasised communication is key as there is a large perception that all recycling just goes to the same landfill. Also, communication issue with older people as they are not all social media and use newsletters. CP agreed with how we communicate information and they will make sure information goes to local newsletters as we want to work as local groups. Coleorton Parish Council made a comment about residents being unaware that plastic bags are no longer collected and therefore recycling bins not being taken if in. CP and JB will look at communications. Measham Parish Council and a number of others raised the issue of plastic and other recycling waste on streets every week after recycling been. CP requested those whom have experienced this to note which streets on the evaluation form or contact your Community Focus Officer so it be looked into. Other queries were which the Waste Team will be taking on board to look at solutions if possible: <ul style="list-style-type: none"> Yellow and blue bags are not big enough and blow away, therefore do not get used. Lid for red box is not fit for purpose as 80% don't have lids and when new one is ordered it doesn't fit on old box. <p>Is NWLDC system really simplest? Other district have one bin such as Bosworth. The last question JB confirmed that the Councils decision to handle recycle allows the district to sell the recycling and use the income to keep r lower council tax rates. It could be a consideration.</p>	<p>CP</p> <p>JB</p> <p>All Parish-hes</p>
4	<p>LRALC UPDATE – Frances Webster, Training and Advice Manager</p> <ul style="list-style-type: none"> Now have 100% membership across Leicestershire. <p>GDPR</p> <ul style="list-style-type: none"> Bespoke 1 hour briefing offered to parish councils if they would like. Contact LRALC to book. 	
5	<p>HEALTH AND WELLBEING OF NORTH WEST LEICESTERSHIRE – Jason Knight, Leisure Services Manager, & Clare MacLeod, Principal Consultant from Knight Kavanagh & Page</p> <p>Statistics Update</p> <ul style="list-style-type: none"> NWL has higher levels of physical inactivity and physical activity compared to England and East Midlands. 	

	<ul style="list-style-type: none"> • It is recognised that there is an issue in NWL with smoking.. <p>Questions and Answers Following a presentation from JK and CM, CM are ask two questions to parishes and would like feedback (some of which was given at the meeting).</p> <p>Q. What do you think are the key health and wellbeing issues that the strategy should address? And why? Q. How can we monitor progress?</p>	All Parishes
6	<p>PARISH FAYRE – Daphne Robinson, Community Focus Officer, NWLDC</p> <ul style="list-style-type: none"> • Following feedback from parish councillors and clerks it was suggested to hold an event for councillors to find out more about NWLDC services, access any support and be able to have knowledge of what services parishes could require from the district council. Locations are still being confirmed but the timing it's likely to be from 4-7pm. • The event will have various services and workshops throughout the evening. 	
8	<p>DATES OF FUTURE MEETINGS 4.45pm for 5pm start</p> <ul style="list-style-type: none"> • Parish Fair – Wednesday 12 September 2018 • Clerk meeting – Tuesday 25 September 2018 • Wednesday 5 December 2018 	