

Knowledge Test – Important Background Information
For Applicants for Private Hire
Drivers Licences

- 1) Applicants will not be permitted to have access to documents, mobile phones etc whilst taking the Knowledge Test.
- 2) The only requirement to write will be to write a receipt. To pass this test you will need to indicate you are writing a receipt and include the date, cost, name of passenger, details of the journey and signature of person writing the receipt. Failure to complete this task will result in the failure of the whole Knowledge Test.
- 3) The remainder of the test can be completed orally. If you wish to take a spoken test this is permitted but you should advise the Licensing Office, in good time, if you wish to exercise this option.
- 4) If the examiner feels that your spoken English is not of a required standard another examiner will ask you to answer questions on a subject of your choice. If the examiners are of the opinion your English is not of a sufficient standard your application will be referred to a Committee of Councillors.
- 5) If the receipt test is passed you will then have to answer 20 questions in 4 sections. The four sections are
 - a) Section B – 5 questions relating to hackney carriage/private hire legislation.
 - b) Section C – 5 questions on the Highway Code and road signs.
 - c) Section D – 5 questions on the Council's conditions.
 - d) Section E – Is an oral test that will test your ability to speak and be understood whilst speaking English.

The above sections can be completed orally or in writing. You will be sent the relevant documents that will contain the information to enable you to pass the test. However, you will be required to obtain your own copy of the current Highway Code. Once you feel that you have the required knowledge to pass the test please contact the Licensing Section to book the Knowledge Test.

- 6) The pass mark is 12 out of 15. You must achieve 4 correct answers in Sections B, C & D.
- 7) Any one found cheating will fail the Knowledge Test.
- 8) You will only be allowed to take the Knowledge Test three times. If you fail on the third occasion your application will be refused. There will be no refund of any of the application fees.
- 9) There is a fee for the Knowledge Test and this must be paid beforehand. Should an applicant fail the Knowledge Test then the same fee will be charged for any re-test.
- 10) Failure to attend a pre arranged Knowledge Test without good reason will be deemed as a failure. If you do not attend and have not paid the fee you will be required to pay for two Knowledge Tests before you are allowed to proceed.
- 11) The time limit for this Knowledge Test is 45 minutes.
- 12) All mobile phones, pagers & communication devices will be switched off for the duration of the test.
- 13) Candidates will not be allowed to talk during the test except to clarify a question with the invigilator.
- 14) When you are ready to take the test please contact the licensing section on 01530 454596, 454528 or 454838 to book a test place.