

Future Provision for Parking Services 2020 to 2023 Update

In line with the Council's desire for North West Leicestershire to be 'a place where people and businesses feel they belong and are proud to call home', and the need to manage budgets carefully and sensibly, the Council keeps all services under review.

The Future Provision for Parking Services 2020 to 2023 lays out a new direction which takes account of all the recent changes and promotes a way forward for the parking service which meets the needs of residents in the area, protects the provision of car parks and promotes a green agenda going forward.

The action plan contained within the report was approved by Cabinet on 2 February 2021.

A summary of the progress made on the agreed actions can be found below.

Year 2020 / 2021

Theme one	Action	Finance	Date of action	Update
Car parks and equipment	1.1 Pilot cashless in all car parks	Estimated savings of £330 per year	Completed March 2020	Completed March 2020 due to the covid 19 pandemic and the need to go cashless
	1.2 Start installation of additional Electric Vehicle Charging Points (EVCPs) throughout the district with Podpoint	£115k included in 2020/21 capital programme as part of carbon neutral report	Ongoing	Ongoing – The feasibility study reports have been received for South Street Ashby and both Ibstock car parks. From these studies the car park identified as financially viable to progress is High Street Ibstock with a view to applying for further On-street Residential Charge Point Scheme (Orcs) funding. EVCP completed in North Street The Green Vicarage Sreet Clapgun Street Peggs Close Margaret Street.
	1.3 Business Focus / Community Focus to survey car park users during pilots	Internal – cost not to be recharged	Not required due to completion of pilot during covid 19 pandemic	Not required
	1.4 Introduce Pay by Phone	£6,000 set up cost	Completed August 2020	Completed due to the covid 19 pandemic and the need to go cashless

		Transaction fees of between three pence to 8 pence + VAT per transaction		
	1.5 Any vandalism or repairs to machines to be evaluated due to potential transfer of ownership to Belvoir Centre or contract terminations	The workings based on the 2020/2021 budgets show a £3.5k reduction for these three car parks based on maintenance costs	Completed April 2021	As a result of the transfer to the Belvoir Centre this has reduced on costs in terms of repair and vandalism.
	1.6 Continued roll out of EVCP throughout the district	Capital Funding of £115k approved and funded from climate change reserve and additional external grant funding from on street Residential Chargepoint Scheme of £45k has been secured which has been allocated towards EVCP	Completed	Completed
	1.7 Feasibility study for solar panel charging for car parks EVCP		Completed	NWLDC will benefit from the installation of a solar PV electric vehicle charging hub. The funding was secured through a project led by Harborough District Council on behalf of Councils in Leicestershire. The project will be delivered through the Green Living Leicestershire partnership. Each District put forward a car park location to install the solar canopy electric vehicle charging system, for NWLDC this was London Road Car Park in Coalville. The work is scheduled to take place in April 2024, the project is therefore at the early stages of roll out.

Theme two	Action	Finance	Date of action	Update
Legal and administration / parking orders	2.1 Start the process for altering parking orders to remove Needhams Walk, Bridge Road and North Service Road along with Royal Hotel, Ashby	Advertising cost of £1,200	Completed quarter two	Completed
	2.2 Royal Hotel contract has been terminated at Royal Hotel's request due to viability of the car park for its business and health and safety concerns on 20.09.2019	The net cost of providing this service was estimated at £5k but no direct savings were achieved as staffing costs were reallocated.	Completed quarter three 2019	Completed

	2.3 Begin changes following pilot of cashless in Coalville and Ashby Car parks		Completed quarter two 2021	Completed
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Theme three	Action	Finance	Date of action	Update
Asset Transfer	3.1 Consider options for transferring the following car parks (The Green to local businesses, Peggs Close to NWLDC housing service) or use these assets as potential EVCPs	£500 per site for feasibility study for EVCPs	Completed	Completed – no asset transfers agreed

Year 2021 / 2022

Theme one	Action	Finance	Date of action	Update
Car parks and equipment	1.1 Progress discussions as part of the accommodation review with ultimate transfer to property services	There will be no overall savings to the council but the estimated reduction in costs charged to the car parking service would be in the region of £40K	Completed quarter four	London Road to remain part of the car park portfolio, council offices and Whitwick Road locations to be transferred to Property Services for redevelopment. Whitwick Road currently being used for bin storage.
	1.2 Provide digital method for parking permits to leisure centre users		Completed quarter four	Awaiting installation date
	1.3 Phased removal of pay and display machines following the cashless payment systems brought in due to the covid 19 pandemic	Potential efficiency savings of £14,160	Completed quarter four	Five machines removed, agreed with Portfolio Holder to keep the remaining twelve machines in place for now. Capital bid form submitted for modem upgrade £15k.

Theme two	Action	Finance	Date of action	Update
Legal and administration / parking orders	2.1 Start the process of removing Free after 3pm from the parking orders	Advertising cost of £1,200	Completed quarter one	Completed
	2.2 Start the process for changing charging tariffs in Coalville and Ashby de la Zouch	The proposal is to increase car parking tariffs from the 1st April 2021, the proposed increase in	Completed quarter one	Completed

		tariffs would generate an estimated additional £42,740 in car parking income. This will be reviewed on an annual basis as part of the budget setting process		
	2.3 Start the process for increasing short stay parking in Ashby for up to four hours with no return within one hour	There is no way of calculating what the financial impact will be of extending the short stay car parking in Ashby by one hour up to a maximum of four hours and the introduction of a new tariff. There could be increased income from those that were paying for three hours but will now pay for four hours but there could be a subsequent loss of income for those paying for all day parking but now only require four hours	Completed quarter one	Completed
	2.4 Give notice on Coalville and Ashby Library car park enforcement contracts	This potential efficiency saving is included in the overall staff savings target of £17,430	Completed quarter three	Completed
	2.5 Remove charges in Ashby car parks between 8am and 9am	£3k	Completed quarter four	Completed
	2.6 Options for Market Hall Car Park transfer to Belvoir Centre		Completed quarter four	Pending a potential regeneration link with the Market Hall
	2.7 Start the process of changing the Market Hall Car Park parking order to mirror the Belvoir Shopping Centre offer		Completed quarter four	Completed

Theme three	Action	Finance	Date of action	Update
Asset Transfer	3.1 Start feasibility work to use car parks in Measham as electric vehicle charging zones or look to dispose of the asset	£500 for feasibility study	Completed quarter four	Completed
	3.2 Start the process of asset transfer with Ibstock Parish Council	Immediate saving of £10,540 and possible further savings of £1,680 depending upon staffing reviews	Completed quarter four	Ibstock Parish Council decision was not to transfer.

Theme four	Action	Finance	Date of action	Update
Charging Tariffs	4.1 Continue offering free parking on Saturdays during the festive period	Estimated loss of income for offering four Saturdays free parking during the festive period is £4K	Not Applicable	Cabinet decision during budget setting process in 2021 to remove free parking during the festive season.
	4.2 Flat rate EVCP overnight	Current Monday to Saturday £2.00 per hour Sunday £3.00 per hour	Completed quarter four	Flat rate of thirty pence per kilowatt hour (kwh) was introduced to replace £2, £3 per hour rate. The rate was increased to seventy pence per kwh on 9 th January 2023 to maintain the return on investment made by the council's commitment to zero carbon strategy.
	4.3 Cashless in all car parks	Estimated savings of £330 per year	Completed quarter two 2021	Completed

Theme five	Action	Finance	Date of action	Update
Review of re-charges	5.1 Reallocation of recharges	There are no actual savings from the reallocation of recharges as these will get reallocated over other service areas within the council.	Completed	Completed

Theme six	Action	Finance	Date of action	Update
Resources	6.1 Service review	Savings target of £17,430 is included in the 21/22 budget for the staffing service review	Completed quarter one	Completed

Year 2022 / 2023

Theme one	Action	Finance	Date of action	Update
Car parks and equipment	1.1 Review replacement/latest technology to maximise service delivery and efficiencies	Finance by revenue budget – operational equipment	Completed quarter one	Purchased new hand held devices and changed in sim card network

Theme two	Action	Finance	Date of action	Update
Legal and administration / parking orders	2.1 Look at possibilities for shared service delivery for parking enforcement and options for off street parking delivery		Completed quarter one	There is currently a service level agreement with Leicestershire County Council and no plans to change the terms of this contract at this current time.

Theme three	Action	Finance	Date of action	Update
Asset Transfer	3.1 Consider a secondary deal with Lathdales/Gylo for Market Hall car park			Options for the potential asset transfer to Gylo will be considered as part of wider discussions and the current marketing of the old market hall for sale

Theme four	Action	Finance	Date of action	Update
Charging tariffs / financial	4.1 Pay by phone only	Potential efficiency savings of £14,160 and removal of all parking machines	Completed quarter three	See comment on 2021/2022 Theme one 1.3 Year

Phase 2 – January 2023

Theme One	Action	Finance	Date of action	Update
Asset Management	1.1 Carry out a condition survey of all car park assets setting out short /medium- and long-term maintenance plan and costs	Capital investment sum to be committed over fifteen years.	Quarter one 2023/2024	
	1.2 LED Replacement programme for car park lighting works will commence in quarter one			