We need some information from you in order for us to advise whether or not planning permission is required for what you intend to do. Please use this form to set out some brief details about your proposals. Return the completed form to Planning & Development, North West Leicestershire District Council, Council Offices, Coalville, Leicestershire, LE67 3FJ, email development.control@nwleicestershire.gov.uk. We will try to reply to your enquiry within 20 working days, advising you whether or not permission is required. If you require further advice please contact Development Control on 01530 454665/666.

<table>
<thead>
<tr>
<th>Name</th>
<th>Tel. Number</th>
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<tbody>
<tr>
<td>Your Address</td>
<td>Site Address (if different from your address)</td>
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<td>Email address:</td>
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Does the proposal relate to the installation, alteration or replacement of,

a. solar PV or solar thermal equipment on a dwellinghouse?

   YES / NO   If yes, please complete Sections A and C

b. solar PV or solar thermal equipment on a building situated within the curtilage of a dwellinghouse

   YES / NO   If yes, please complete Section A and C

c. a stand alone solar within the curtilage of a dwellinghouse?

   YES / NO   If yes, please complete to Section B and C

**Section A - installation, alteration or replacement of solar PV or solar thermal equipment on a dwellinghouse or on a building situated within the curtilage of a dwellinghouse.**

1. Would the solar PV or solar thermal equipment be installed on a roof slope?

   YES

   NO (please continue to question 3.)

   1. a) Please specify which slope (e.g. front, rear, side etc.): ............................................................

2. Would it result in the highest part of the solar PV or solar thermal equipment being higher than the highest part of the roof (excluding any Chimney)?

   YES / NO
3. How far would the solar PV or solar thermal equipment protrude beyond the plane of the wall or the roof slope when measured from the perpendicular with the external surface of the wall or roof slope?
   ................mm  beyond the plane of the wall  / beyond the plane of the roof slope (delete as appropriate)

4. Would the solar PV or solar thermal equipment be installed on a wall?
   YES  please continue to questions 4. a), b) and question 5.
   NO  please continue to question 5.

   4. a) Please specify which elevation (front, rear, side etc.):  ..................................................

   4. b) Would the solar PV or solar thermal equipment be installed on a wall forming the principal or side elevation of the dwellinghouse?  YES / NO

5. Would the solar PV or solar thermal equipment be visible from a highway?  YES / NO

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**Section B** -  *installation, alteration or replacement of a stand alone solar within the curtilage of a dwellinghouse.*

4. Would the proposed development result in the presence of more than one stand alone solar within the curtilage?  YES / NO

5. What would be the maximum height of the stand alone solar above ground level?  ..............metres

6. Would any part of the stand alone solar be situated within five metres of the boundary of the curtilage?  YES / NO

7. Would any part of the stand alone solar be situated so that it is visible from the highway?  YES / NO

8. Would the surface of the solar panels forming part of the stand alone solar exceed nine square metres or would any dimension of its array (including any housing) exceed 3m?  YES / NO

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**Section C** -

Please use the space on the following page to provide a diagram showing the position of the proposed solar PV or solar thermal equipment on the dwelling/building, or a plan to show where the stand alone solar(s) would be positioned within the curtilage of the dwelling. Please include roads and neighbouring properties in order that the orientation of the property may be established (see the example given on the back page).
ALL SECTIONS MUST BE COMPLETED WITH ACCURATE INFORMATION.  
THE COUNCIL CANNOT BE HELD RESPONSIBLE IF MISINFORMED.

You may also need approval under the Building Regulations.  You can contact a Building Control Officer in person at our offices or by telephone on 01530 454692/548, who will be happy to help.  Alternatively you can e-mail Building Control on building.control@nwleicestershire.gov.uk
Sample Site Plan

- Road
- Footpath

- Neighbour's House
- Public Footpath
- Garage
- Principal Elevation
- New solar panels positioned on side roof slope
- New solar panel positioned on front roof slope
- Dwelling
- Rear Elevation
- New stand alone solar
- New solar panel positioned on rear wall

- Rear Garden to adjacent property
- Rear Garden to adjacent property