



VE Day 75th anniversary celebrations

Grant application form

Grants of £250 are available

Friday 8 May 2020, has been designated as a Bank Holiday to enable as many parish councils, community and voluntary organisations, to join in the VE Day 75 celebrations, so we do hope that you will take part over the VE Day weekend of the 8 – 10 May 2020, providing you with the opportunity to pay your personal tribute to those who gave so much to ensure we all enjoy the freedom we have today.

We are keen to hear from groups / organisations in communities across North West Leicestershire that are looking to celebrate VE Day. The district council is making funding available to support such celebratory initiatives. This could include: a tea party, an exhibition, a talk, a social event for young and old, a dance with a VE Day 75 celebratory theme / connection. This grant is open to parish councils, community groups and schools (schools need to evidence that their project is totally inclusive of the community).

For office use only

Date received	<input type="text"/>	Date acknowledged	<input type="text"/>
Name of applicant	<input type="text"/>		
Amount applied for	<input type="text"/>		
Date of commencement of project	<input type="text"/>		
Geographical area of project	<input type="text"/>		
Ward member	<input type="text"/>		
Grant approved/Refused (link to evaluation)	<input type="text"/>		
Does the application link to council priorities?	<input type="text"/>		

Applications from organisations that have been active in their community are eligible to apply for **£250**.

Circumstances where we **WILL NOT** provide financial support:

- Funding requests from organisations which have a large cash flow surplus
- Request for funding AFTER the activity or project has taken place
- Requests for funding for religious activities
- Requests for funding for political activities or by a political organisation
- Requests for funding for activities / projects which do not benefit individuals who live in North West Leicestershire
- Requests for funding from private organisations or individuals
- Where there is potential reputational risk for North West Leicestershire District Council.

Your application will be reviewed and assessed and we aim to make a decision within six weeks of receiving your application.

1. Your organisation name and type

Full name as it appears on your governing document and what type eg. community group, charity, social enterprise/ CIC, uniformed group, sports club, other.

2. Project name

Give the full title of your project, keep it simple and snappy.

3. Tell us about your project and how you intend to celebrate VE Day?

(maximum of 300 words)

This relates to the project you are applying for only.

4. Are any permissions or consents required to deliver this project?

Provide evidence such as temporary events notice, land owner consent, specific insurances for this project.

8. Any other information to support your application

Please include any additional information you think will help support your application.

9. Supporting items



We are supplying a pack of 20 hand held flags to support successful applications. Please tick box if you wish them to be included.



We are supplying 10 metres of bunting to support successful applications. Please tick box if you wish them to be included

10. Have you included the required documents?

- A signed and dated copy of your organisation's constitution
- Copies of your most recent bank account statement
- Safeguarding policies if your project directly involves children and young people under the age of 18
- Formal quotes of expenditure which cross reference to your project costings

It is your responsibility to have appropriate policies and procedures in place. Please tick appropriate boxes.

Please make sure that you have answered all of the questions in the form before sending it to us. If your application is incomplete and is without the required information, this may result in your application being delayed or even withdrawn from consideration.

11. Appeals against decision

If you disagree with a grant application decision, you can appeal. You will need to appeal in writing to **grants@nwleicestershire.gov.uk**. This will be considered by our grant scheme assessor and you will receive a decision within 28 days.

Data Protection

We may share information with organisations and individuals with a legitimate interest in our grant funding programmes. We have a duty to protect public funds and for that reason we may also share information with other government departments, organisations providing matched funding or for the prevention and detection of crime.

If you provide false or inaccurate information in your application or at any point in the life of any funding we award you and fraud is identified, we will provide details to the fraud prevention agencies to investigate. We might use the data you provide for research purposes. We recognise the need to maintain the confidentiality of vulnerable groups and their details will not be made public in any way, except as required by law.

On the success of your project, we retain the right to advertise your project in local and national media, including social media.

Freedom of Information Act

The Freedom of Information Act 2000 gives members of the public the right to request any information that the district council holds. This includes information received from third parties, such as, although not limited to grant applicants, grant holders, contractors and people making a complaint. If information is requested under the Freedom of Information Act we will release it, subject to exemptions; although we may choose to consult with you first.

By ticking this box you confirm that you understand North West Leicestershire District Council's obligations under the Data Protection Act from 1998 to 2018 and the Freedom of Information Act 2000. You accept that as long as the Council's actions conform to the relevant law it will not be liable for any loss or damage that your group might suffer as a result of the Council fulfilling its obligations.

Privacy statement – www.nwleics.gov.uk/grants

Email your completed application form and accompanying documents to **grants@nwleicestershire.gov.uk**

